

REORGANIZATION-JANUARY 4, 2009

The Reorganization Meeting of the Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 10:00 P.M.

STATEMENT: The Mayor read the notice of this meeting pursuant to the "Open Public Meetings Act."

CERTIFICATES OF ELECTION: The Certificates of Election were read whereby Bernie Moore and Nick Kappatos were elected to three year terms as members of council. At this time each one of them was sworn into office by Mayor Virginia Betteridge.

Mayor Betteridge then leads the Pledge of Allegiance to the Flag.

ROLL CALL: Present: Mayor Betteridge. Council Members: Kappatos, Kisielewski, McCarthy, Moore, Beatrice, Scaramuzzo.

Ginny wished everyone present a Happy New Year. She then recognized former Mayor Venella and his wife Mary Lou and former council member Richard Dickinson.

Ginny then addressed those present as to her goals for the upcoming new year. Mayor Betteridge spoke about the progress being made on the Black Horse Pike. Mayor Betteridge also acknowledged Joyce Pinto, Tax Collector, whose tax collection rate for 2008 was 98.16%.

NOMINATION FOR PRESIDENT OF COUNCIL: Mayor Betteridge requested nominations for President of Council. A motion was made by Beatrice seconded by Moore that Mark McCarthy be President of Council for the year 2009. There appearing to be no other nominations, Mayor Betteridge closed the nominations and requested a roll call vote with the following results: Ayes: Kappatos, Kisielewski, McCarthy, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared Mark McCarthy President of Council for the year 2009.

At this time on the behalf of the JFK Democrat Club Bob Williamson presented the elected officials and their families with gift certificates and fruit baskets.

RESOLUTION #09-01

RESOLUTION CREATING THE COMMITTEES OF BOROUGH COUNCIL OF THE BOROUGH OF RUNNEMEDE FOR THE YEAR 2009

WHEREAS, it has been decided that it is in the best interest of the Borough of Runnemede that Borough Council shall have committees composed by Members of Borough Council for the proper and efficient administration of the affairs of Runnemede.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Runnemede, that the following named committees of the Borough Council are hereby established for the year 2009:

Administrative & Finance:	McCarthy, Kappatos & Scaramuzzo
Public Safety:	Moore, Scaramuzzo & McCarthy
Health, Education & Welfare:	Scaramuzzo, Beatrice & Kisielewski
Public Works, Roads Bldgs. & Props:	Kisielewski, Moore & McCarthy
Recreation & Public Events:	Beatrice, Moore & Kappatos
Engineering & Construction:	Kappatos, Kisielewski & Beatrice

BE IT RESOLVED, that the members of said committees shall supervise and coordinate the Borough affairs within the spheres of the respective committees, as aforesaid, between meetings of the Mayor and Borough Council.

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BE IT FURTHER RESOLVED, that the Mayor, a member of all committees, shall appoint the members of Borough Council to the respective committees, as aforesaid, and shall designate the Chairman of each committee.

BOROUGH OF RUNNEMEDE

A motion was made by Scaramuzzo seconded by Beatrice the resolution be adopted. The motion carried.

RESOLUTION #08-02

A RESOLUTION AUTHORIZING AGREEMENTS FOR PROFESSIONAL SERVICES, FOR THE BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, there exists a need for a Borough Solicitor, a Borough Auditor, a Borough Prosecutor, a Borough Public Defender and Borough Engineer, and funds are available and have been certified by the Local Finance Office and certification being attached to this resolution; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised;

WHEREAS, The Borough of Runnemede desires to award agreement for aforesaid professional services for the year 2009:

Position	Name	Duration	Not to Exceed
Solicitor	John S. Kennedy, Esquire of Wade, Long, Wood & Kennedy, LLC	12 months	As Per Contract
Auditor	Robert Nehila, Jr. of Bowman & Co.	12 months	As Per Contract
Prosecutor	Samuel Ragonese, Esquire of Ragonese, Albano & Viola, Esq. or in case of conflict, any other duly appointed municipal prosecutor.	12 months	As Per Contract
Public Defender	Michael Bonamassa, Esquire	12 months	As Per Contract
Bond Counsel	Philip A. Norcross, Esquire Parker McCay, PA	12 months	As Per Contract
Labor Counsel	Louis Rosner, Esquire	12 months	As Per Contract

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Runnemede as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreements for Professional Services.
2. The aforesaid services are recognized as professional services under the laws of the State of New Jersey and accordingly are excluded from and may be awarded without competitive bidding requirements of the New Jersey Public Contracts Law pursuant to N.J.S.A. 40A:11-5(l)(a).

BE IF FURTHER RESOLVED that the Borough Clerk shall forthwith cause to be printed once, in a newspaper authorized by law to publish the Borough's legal advertisements.

BOROUGH OF RUNNEMEDE

A motion was made by McCarthy seconded by Moore the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Abstentions: Kappatos. Nays: None. Mayor Betteridge declared the resolution adopted.

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RESOLUTION #09-03

RESOLUTION AUTHORIZING THE PURCHASE OF INSURANCE

WHEREAS, there exists the need for insurance coverage and consultant services for the Borough of Runnemede; and

WHEREAS, such insurance coverage and consultant services are excluded from the competitive bidding requirements of the New Jersey Public Contract Law pursuant to the express provisions of the NJSA 40:A 11-5 (1) (M); and

WHEREAS, funds are available for the payment of such contracts under the line item entitled Insurance "O" in the 2009 Budget of the Borough of Runnemede as certified by the Borough Treasurer; and

WHEREAS, the Borough desires to use the services of Conner Strong Companies, Insurance Broker, as consultant for the acquisition and servicing of said insurance and who will be compensated by said insurance company;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Runnemede that the Borough be and is hereby authorized to enter into and award the above mentioned contracts and utilize the services of the above mentioned insurance broker pursuant to the terms and conditions as set forth above and as may be further set forth in a written contract;

BE IT FURTHER RESOLVED that the appropriate Borough Officials be and are hereby authorized to enter into and execute all written agreements and other documents necessary to effectuate the above mentioned award;

BE IT FURTHER RESOLVED that a copy of the within resolution and the written contract shall be on file and made available for public inspection in the office of the Borough Clerk;

BE IT FURTHER RESOLVED that the Borough Clerk shall forthwith cause to be printed once, in a newspaper authorized by law to publish the Borough's legal advertisements, a brief notice stating the nature, duration, service and amount of the contracts are on file and available for public inspection in the office of the clerk of the Borough of Runnemede.

BOROUGH OF RUNNEMEDE

A motion was made by Moore seconded by Beatrice the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Abstentions: Kappatos. Nays: None. Mayor Betteridge declared the resolution adopted.

NON-CONTRACTUAL APPOINTMENTS:

Code Enforcement Officer:	Keith Knight
Building Sub-Code Officer/Construction Officer:	Chris Mecca
Electrical Sub-Code Official:	Joseph Conboy
Building Inspector:	Garry Creaney
Electrical Sub-Code Official:	Joseph Conboy
Plumbing Sub-Code Official:	El Mengeste
Fire Sub-Code Official:	Michael Schaffer
Housing/Fire Inspector:	Ed Read

Contract Compliance Officer: Joyce Pinto

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Municipal Housing Liaison: Joyce Pinto

Court Recorder Operator: Cheryl Grugan

Court Help: Cathy Lawson

Ann Gallagher

Bailiff: Joseph Aubrey

Mary Hartman

Replacement Judge: Caryl Amana

Michael Diamond

Library Board of Trustees Member (5 Year Term): Mary Abrams

Planning Board Member (Member of Council): Anthony Beatrice

Alternate Planning Board Member (One Year Term): Ron Fullerton

Alternate Planning Board Member (One Year Term): Scott Piechowski

Planning Board Secretary: Phyllis Anne Twisler

Class III Member Planning Board: John Gunn

Police Matrons: Lorraine Hartmann

Nancy Binck

Mary Hartman

Pat McGrath

Priscilla Hunter

Tina Mulvan

Environmental/Beautification Commission: Michael Foody

Gloria Malasky

Denise Haggerty

Geri Golinski

Jim Fullerton

Pat Passio

Fire Chief: Pat Moriarty

Deputy Fire Chief: Alfred Loverdi

Fire Training Officer: Michael Kearney

Fire Official (Backup): Harry Woods

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Road Department Employees:

Superintendent: Richard Batot

Assistant: Nicholas J. Ritz

Sewer Utility Department:

Supervisor: John F. Gunn, Jr.

Assistant Supervisor: Patrick Morarity

Fire Inspector: Robert Scott

Walter Scott Hill, III

EMT: (part-time) Thomas Buscio

Wadell Dockery

John Feret

Mark Harris

Donald Martel

Sean McGowan

Mary McLean

Lois Tadley

Mary Roray

Timothy Smith

Sean Tighe

Michael Cox, Jr.

David Haines

John Wilson

Kyle Lautenbacher

Website Liaison: Kathy Vasinda

Liaison to Senior Citizens (Member of Council): Anthony Beatrice

Clean Community Program Coordinator: Nicholas Ritz

Emergency Service Coordinator: Alfred Loverdi

Recycling Coordinator: Richard Batot

Storm Water Coordinator: Richard Batot

Liaison to Board of Trustees of the Library: Anthony Beatrice

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Veterans Affairs Committee: Frank Kelly

James Kellogg

James Waller

Safety Coordinator: Alfred Loverdi

Coordinator, Municipal Office on Aging: Marie Paull

Downtown Revitalization Redevelopment Committee: David Venella

Lisa Scaramuzzo

Bob Williamson

Virginia Betteridge

Frank Thatcher

Special Police Officers: John Cochran

Peter Dougherty

John Laino

Joseph Murray

Robert Reid

James Smith, IV

Sean McGowan

Crossing Guards: John Abramovich

Gina Bowne

Kenneth Brooks

Lisa Collins

Christine DeRenzo

Mary Idelson

Doris Knause

Jennifer Lansberry

Tamara Leinhauser

Raymond Makowski

Elizabeth McGinnis

Janet Mennig

Kimberly Mennig

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Marianne Mihalick

Diane Nagle-Pratt

Loretta Nolan

Anita Panichelli

Ramona Sparano

A motion was made by Moore seconded by Kisielewski the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Abstentions: Kappatos. Nays: None. Mayor Betteridge declared the resolution adopted.

RESOLUTION #09-04

**RESOLUTION ADOPTING DRUG/ALCOHOL ABUSE POLICY
FOR ALL EMPLOYEES REQUIRED TO HAVE A COMMERCIAL DRIVER'S
LICENSE, BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN,
STATE OF NEW JERSEY**

WHEREAS, the State of New Jersey has mandated that all employees of municipalities holding a commercial driver's license be tested for drug/alcohol use; and

WHEREAS, in order to comply with this directive, effective January 1, 2009, Borough officials have sought advice from various experts in the field; and

WHEREAS, Mayor and Council of the Borough of Runnemede, after reviewing the information gathered, have begun implementation of a plan by drawing up a policy statement; and

THEREFORE BE IT RESOLVED, That Mayor and Council do hereby adopt the attached policy which will act as guide to insure the safety of both our employees and residents.

BOROUGH OF RUNNEMEDE

A motion was made by Beatrice seconded by McCarthy the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: Kappatos, McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared the resolution adopted.

RESOLUTION #09-05: 2009 Temporary Municipal Budget for the Borough of Runnemede.

(See Attached Resolution & Budget)

A motion was made by Beatrice seconded by McCarthy the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: Kappatos, McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared the resolution adopted.

RESOLUTION #09-06

MEETINGS OF BOROUGH COUNCIL

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemedede, that the regular monthly meetings of the Borough Council for the year 2009 shall be held on the First Tuesday of each month, unless otherwise advertised, and all meetings of the council shall be held

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in the Municipal Building, 24 N. Black Horse Pike, Runnemedede, New Jersey, at 7:00 PM in the evening (prevailing local time), unless some other place shall be specifically designated by the Council for any particular meetings, and in such cases, such meeting shall be held at said place designated.

BOROUGH OF RUNNEMEDE

A motion was made by Beatrice seconded by Kisielewski the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: Kappatos, McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared the resolution adopted.

RESOLUTION #09-07

RULES & PROCEDURE

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemedede, that the book on Parliamentary Procedure, entitled "Roberts on Rules and Orders" shall govern all meetings of this Council and that Good and Welfare shall be the last order of business taken up by Council at each regular meeting for the year 2009.

BOROUGH OF RUNNEMEDE

A motion was made by Beatrice seconded by Kisielewski the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: Kappatos, McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared the resolution adopted.

RESOLUTION #09-08

CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Runnemedede, County of Camden, State of New Jersey, that the following requirements be a part of the **2009 Cash Management Plan**, and be adhered to:

I. Cash Management and Investment Objectives

- A. Preservation of capital;
- B. Adequate safekeeping of assets;
- C. Maintenance of liquidity to meet operating needs;
- D. Diversification of the Borough's portfolio to minimize risks associated with individual investments.

II. Designation of Official Depositories

A. The following banks are hereby designated as legal depositories for all municipal funds:

1. Citizens Bank
2. Columbia Savings Bank
3. Equity Bank
4. Fleet Bank
5. Hudson United Bank
6. MBIA Class
7. New Jersey State Cash Management Fund
8. PNC Bank
9. Sovereign Bank
10. TD National Bank (Formally Commerce Bank)

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11. Wachovia Bank

B. Each depository must submit to the Chief Financial Officer / Treasurer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st

C. This list may be amended or supplemented from time to time as Mayor and Council deems necessary.

III. Cash Management

A. All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the Borough of Runnemede, or shall be turned over to the Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;

B. The Chief Financial Officer / Treasurer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio;

C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer or the Treasurer;

D. Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.

IV. Permissible Investments

A. Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America;

B. Government money market mutual funds;

C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors;

D. Bonds or other obligations of the local unit, or school districts of which the local unit is a part;

E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;

F. Local Government investment pools;

G. New Jersey State Cash Management Fund;

H. Repurchase agreements of fully collateralized securities.

V. Authority for Investment Management

A. The Chief Financial Officer / Treasurer is authorized and directed to make investments on behalf of the Borough. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

VI. Safekeeping

A. Securities purchased on behalf of the Borough shall be delivered electronically or physically to the Borough's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Borough.

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VII. Procedures for Disbursement of Funds

A. Payments shall be prepared by the Chief Financial Officer / Treasurer and submitted to Mayor and Council for their approval;

B. No municipal funds shall be disbursed by the Chief Financial Officer / Treasurer prior to approval of the Borough Committee, except for:

1. Debt Service payments;
2. Investments;
3. Payroll turnovers to agency accounts;

C. Tax payments to Camden County, the Runnemede Board of Education, and the Black Horse Pike Regional High School Board of Education shall be made in accordance with schedules provided by each taxing district;

D. Checks approved for payment shall be signed by 1) Mayor, 2) the Treasurer, and 3) the Borough Clerk. Two of the three signatures must be original signatures, but the third may be an facsimile signature;

E. Checks paid from the following accounts must contain all three signatures:

1. Current Fund Account;
2. General Capital Fund Account;
3. Escrow (Trust Other) Account;
4. Planning Board Account;
5. Sewer Utility Fund Account;

F. Checks paid from the following accounts are permitted to have only two signatures:

1. Animal Control Account;
2. Payroll Account;
3. Public Assistance Account;
4. Law Enforcement Account;
5. Uniform Construction Code Account;
6. Police Outside Employment Account;
7. Municipal Alliance Account;

8. Uniform Fire Safety Account;
9. Unemployment Account;
10. Public Defenders Account;
11. C.D.B.G. Account;
12. Sewer Capital Fund Account;

G. Checks paid from the following accounts are permitted to have only one signature:

1. Tax Title Lien Redemption & Premium Accounts;

H. Wire transfers and Automated Clearing House (ACH) payments are to be made by the Chief Financial Officer / Treasurer.

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VIII. Reporting

A. The Chief Financial Officer / Treasurer shall report to Mayor and Council all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;

A. The Chief Financial Officer / Treasurer shall also report to Mayor and Council the available cash in each fund and/or bank account.

B. Audit

C. This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

BOROUGH OF RUNNEMEDE

A motion was made by Beatrice seconded by Kisielewski the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: Kappatos, McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared the resolution adopted.

RESOLUTION #09-09

RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES

BE IT RESOLVED by the Council of the Borough of Runnemede as follows:

Section 1. In accordance with N.J.S.A. 54:4-67, interest shall be charged for the non-payment of taxes beginning on the tenth calendar day following the date upon which the same became payable, at the rate of eight percent (8%) per annum on the first One Thousand Five Hundred Dollars (\$1,500.00) of the delinquency, and at the rate of eighteen percent (18%) per annum on any amount in excess of One Thousand Five Hundred Dollars (\$1,500.00), to be calculated from the date the tax was payable until the date of actual payment. In addition, a penalty of six percent (6%) shall be charged to a taxpayer with a delinquency in excess of Ten Thousand Dollars (\$10,000.00) who fails to pay the delinquency prior to the end of the calendar year. Delinquency shall mean the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years.

Section 2. In accordance with N.J.S.A. 54:5-61, if the amount of a tax sale certificate is more than Two Hundred Dollars (\$200.00), the holder of the certificate, upon redemption, is also entitled to receive an additional 2% of the amount of the certificate (redemption penalty). When the amount of the certificate is more than Five Thousand Dollars (\$5,000.00) but less than Ten Thousand Dollars (\$10,000.00), the holder of the certificate is entitled to receive an additional 4% of the amount of the certificate. If the amount of the certificate exceeds Ten Thousand Dollars (\$10,000.00), then the holder of the certificate is entitled to

receive an additional 6% of the value of the certificate. Municipalities are entitled to the 2%, 4% or 6% redemption fees as well as outside lien holders.

BOROUGH OF RUNNEMEDE

A motion was made by Beatrice seconded by Kisielewski the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: Kappatos, McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared the resolution adopted.

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RESOLUTION #09-10

BOROUGH OFFICIALS' BONDS

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemeade, that the Borough Officials required to be bonded by the Borough of Runnemeade shall be bonded by the Camden Burlington Joint Insurance Fund for the year 2009 under the blanket coverage it provides.

BE IT FURTHER RESOLVED that the expense of furnishing the foregoing bonds is included in the premium paid by the Borough of Runnemeade.

BOROUGH OF RUNNEMEDE

A motion was made by Beatrice seconded by Kisielewski the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: Kappatos, McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared the resolution adopted.

RESOLUTION #09-11

DESIGNATING THE LEGAL NEWSPAPER

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemeade that the Record Breeze, Retrospect, the Inquirer and the Courier-Post be and are hereby designated as the legal newspapers for the Borough of Runnemeade for the year 2009.

BOROUGH OF RUNNEMEDE

A motion was made by Beatrice seconded by Kisielewski the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: Kappatos, McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared the resolution adopted.

RESOLUTION #09-12

SIGNATURES FOR CHECKS ON MUNICIPAL COURT ACCOUNT AND BAIL BOND ACCOUNT OF THE BOROUGH OF RUNNEMEDE

WHEREAS, the Auditors, Edmund D. Bowman & Company have recommended the signatures on all the checks drawn on the Borough of Runnemeade Municipal Court Account and the Borough of Runnemeade Bail Bond Account be that of the Municipal Judge, the Violations Clerk or the Deputy Court Administrator.

Namely:

Municipal Judge
Violations Clerk
Deputy Court Administrator

Nicholas Trabosh
Martha J. Shaw
Theresa McGuigan

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that on all checks drawn on the Borough of Runnemede Municipal Court Account and Borough of Runnemede Municipal Court Account and Borough of Runnemede Bail Bond Account at Commerce Bank, Runnemede, N.J. Branch, the signatures affixed thereto shall be that of the Municipal Judge, Nicholas Trabosh, the Violations Clerk, Martha J. Shaw or the Deputy Court Administrator, Theresa McGuigan.

BOROUGH OF RUNNEMEDE

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A motion was made by Beatrice seconded by Kisielewski the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: Kappatos, McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared the resolution adopted.

RESOLUTION #09-13

MUNICIPAL IMPROVEMENT SEARCH CLERK

WHEREAS, Section C54:5-18.1 to 18.6 of the Revised Statutes of New Jersey provides for the appointment of the Borough Clerk or the Borough Engineer who shall issue certification as to liability of property within the Borough for assessments for municipal improvements; and

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the Borough Clerk is hereby appointed to make the certifications.

BOROUGH OF RUNNEMEDE

A motion was made by Beatrice seconded by Kisielewski the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: Kappatos, McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared the resolution adopted.

RESOLUTION #09-14

RESOLUTION FULFILLING THE REQUIREMENT OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231 OF THE LAWS OF 1975, UPON REORGANIZATION

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975, requires adequate notice of all public meetings and specifies the manner to which the same shall be accomplished; and

WHEREAS, the said Act contains certain requirements pertaining to public bodies to fulfill its stated purpose of guaranteeing the public's right to know;

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Borough of Runnemede as follows:

1. Written notice of meetings shall be posted by the Clerk on the official bulletin board located in the Borough Clerks Office, 24 N. Black Horse Pike, Runnemede, New Jersey.

2. Written notice of meetings shall be given to the following two newspapers:

- (1) Record Breeze
- (2) Courier-Post

3. Written notice of meetings shall be filed with the Clerk of the Municipality.

4. Within seven (7) days following the annual reorganization meeting, the Clerk shall post and there shall remain posted throughout the year on the bulletin board specified above and mail to the newspapers specified above and file with the clerk of the municipality, a schedule of the regular meetings of the Borough of Runnemede to be held during the succeeding year and in the event that such schedule is thereafter revised, such revision shall be posted, mailed and file in the manner described above. The schedule of meetings annexed hereto and made part hereof which designates the dates, times and places of such meetings shall satisfy the requirements of this subsection until revised; and

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BE IT FURTHER RESOLVED, that any person requesting copies of any annual meeting schedules or revision and any advance written notice of rescheduled or special meeting shall receive the same by mail until midnight December 31st of the year in which the request was made upon the payment of six dollars.

REGULAR MONTHLY WORK SESSIONS

All such meetings to be held at 7:00 P.M. (unless otherwise indicated) at Runnemede Borough Hall, 24 N. Black Horse Pike, Runnemede, New Jersey.

Official action may be taken at such meetings. Any and all business involving the Borough of Runnemede may be discussed.

January 27, 2009	July 28, 2009
February 24, 2009	August 25, 2009
March 24, 2009	September 22, 2009
April 28, 2009	October 27, 2009
May 26, 2009	November 24, 2009
June 23, 2009	

PRE-MEETING MONTHLY WORK SESSIONS

All such meetings to be held at 6:30 P.M. (unless otherwise indicated) at Runnemede Borough Hall, 24 N. Black Horse Pike, Runnemede, New Jersey.

Official action may be taken at such meetings. Any and all business involving the Borough of Runnemede may be discussed.

February 3, 2009	July 7, 2009	November 4, 2009
March 3, 2009	August 4, 2009	December 1, 2009
April 7, 2009	September 1, 2009	
May 5, 2009	October 6, 2009	
June 3, 2009		

NOTICE OF ANNUAL SCHEDULED MEETINGS

NOTICE IS HEREBY GIVEN by the Runnemede Borough Council that the following is a list of the regular meetings of the Borough Council until the next re-organization meeting in January, 2009.

All such meetings to be held at 7:00 P.M. (unless otherwise indicated) at the Runnemede Borough Hall, 24 N. Black Horse Pike, Runnemede, New Jersey. The

reorganization meeting will be held at the Harry Williams Building, Broadway & the Black Horse Pike, Runnemede, NJ. Formal action may be taken at such meetings, on any and all business involving the Borough of Runnemede.

February 3, 2009

March 3, 2009

April 7, 2009

May 5, 2009

June 3, 2009

July 7, 2009

August 4, 2009

September 1, 2009

October 6, 2009

January 3, 2010

at 10:00 AM

November 4, 2009

December 1, 2009

December 30, 2009

at 4:00 PM

BOROUGH OF RUNNEMEDE

A motion was made by Beatrice seconded by Kisielewski the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: Kappatos, McCarthy,

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Kisielewski, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared the resolution adopted.

RESOLUTION #09-15

RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FOR THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND AND MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND, BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, pursuant to the requirements for participation in the Camden County Municipal Joint Insurance Fund and Excess Liability Joint Insurance Fund; a fund commissioner and an alternate must be appointed by each participating municipality; and

WHEREAS, said fund commissioner and alternate for the Borough of Runnemede, should be a resident of Runnemede and that said commissioner and alternate be familiar with the insurance coverage needs for the Borough; and

WHEREAS, said commissioner will be authorized to act, and in his/her absence the appointed alternate, in behalf of the Borough of Runnemede in the Camden County Municipal Joint Insurance Fund and Excess Liability Joint Insurance Fund, and shall report to Mayor and Council for advice and consent;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede that **Anthony M. Beatrice** be and is hereby appointed as the Borough's Fund Commissioner to the Camden County Municipal Joint Insurance Fund and Excess Liability Joint Insurance Fund, and

BE IT FURTHER RESOLVED that **Virginia Betteridge** be and is hereby appointed as the alternate to the Fund Commissioner to act in his absence;

BE IT FURTHER RESOLVED that said commissioner and alternate is hereby authorized to act in behalf of the Borough with advice and consent of Mayor and Council, and that this appointment shall be for one year commencing January 1, 2009 through December 31, 2009.

BOROUGH OF RUNNEMEDE

A motion was made by Beatrice seconded by Kisielewski the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: Kappatos, McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared the resolution adopted.

RESOLUTION #09-16

RESOLUTION NAMING STATE CONTRACT VENDORS FOR 2009 BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, in the past, the Borough of Runnemede has availed itself of the right to purchase materials, supplies and equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury pursuant to N.J.S.A. 40A:11-12; and

WHEREAS, it is desirable from time-to-time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into on behalf of the State by the said Division without the necessity of advertising for bids, or in cases where no bids have been received; and

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WHEREAS, it is contemplated that it will be necessary or desirable to obtain materials, supplies and equipment under such contracts entered into on behalf of the State of New Jersey by said Division during the year 2009; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Runnemede, County of Camden, State of New Jersey as follows:

1. That the purchases by the Borough of Runnemede through the several municipal departments shall be purchased under a contract or contracts for such materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury, in those cases where it is desirable and in the best interest of the Borough of Runnemede, and in those cases where bids have been sought by advertisement therefore and no bids are received.

2. That a copy of the Resolution be forwarded to the all department heads, of the Borough of Runnemede, Municipal Auditor, and any other party interested.

BOROUGH OF RUNNEMEDE

A motion was made by Beatrice seconded by Kisielewski the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: Kappatos, McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared the resolution adopted.

RESOLUTION #09-17

RESOLUTION AUTHORIZING THE MUNICIPAL TAX COLLECTOR TO CANCEL PROPERTY TAX REFUNDS OR DELINQUENCIES FOR LESS THAN TEN DOLLARS (\$10.00), BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, N.J.S.A. 40A:5-17.1 allows the governing body of a municipality to authorize a municipal employee, chosen by the municipal governing body, to process, without further action on the part of the governing body, any property tax refund of less than Ten Dollars (\$10.00); and

WHEREAS, the acts allow the governing body to authorize a municipal employee chosen by the governing body to process, without further action on the part of the governing body, the cancellation of any property refund or delinquency of less than Ten Dollars (\$10.00); and

WHEREAS, the Mayor and Council find a need to adopt such a resolution to authorize such refunds and cancellations without approval by Mayor and Council at monthly meetings;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the tax collector of the Borough of Runnemede, pursuant to applicable law, is hereby authorized to process any property tax refund of less than Ten Dollars (\$10.00) and or the cancellation of any property tax refund or delinquency of less than Ten Dollars (\$10.00) for the fiscal year 2004 without further approval of Mayor and Council.

BOROUGH OF RUNNEMEDE

A motion was made by Beatrice seconded by Kisielewski the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: Kappatos, McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared the resolution adopted.

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RESOLUTION #09-18

RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FOR THE SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFIT FUND, BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, pursuant to the requirements for participation in the Southern New Jersey Regional Employee Benefits Fund; a fund commissioner and an alternate must be appointed by each participating municipality; and

WHEREAS, said fund commissioner and alternate for the Borough of Runnemede, should be a resident of Runnemede and that said commissioner and alternate be familiar with the insurance coverage needs for the Borough; and

WHEREAS, said commissioner will be authorized to act, and in his/her absence the appointed alternate, in behalf of the Borough of Runnemede in the Southern New Jersey Regional Employee Benefits Fund, and shall report to Mayor and Council for advice and consent;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede that **Anthony M. Beatrice** be and is hereby appointed as the Borough's Fund Commissioner to the Southern New Jersey Regional Employee Benefits Fund, and

BE IT FURTHER RESOLVED that Virginia Betteridge be and is hereby appointed as the alternate to the Fund Commissioner to act in her absence;

BE IT FURTHER RESOLVED that said commissioner and alternate is hereby authorized to act in behalf of the Borough with advice and consent of Mayor and Council, and that this appointment shall be for one year commencing January 1, 2009 through December 31, 2009.

BOROUGH OF RUNNEMEDE

A motion was made by Beatrice seconded by Kisielewski the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: Kappatos, McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared the resolution adopted.

RESOLUTION # 09-19

**RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, pursuant to the requirements of the Camden County Municipal Joint Insurance Fund and Municipal Excess Liability Joint Insurance Fund each participating municipality must appoint a Risk Management Consultant to advise the participating municipality as to insurance coverage needs;

NOW THEREFORE BE IT RESOLVED by Mayor and Council of the Borough of Runnemede that Michael Smith of Conner Strong Companies, Inc. be and is hereby appointed as Risk Management Consultant and that Virginia Betteridge be and is hereby appointed as an alternate Risk Management Consultant for the Borough of Runnemede, which appointment shall be for one year commencing January 1, 2009 through December 31, 2009.

BOROUGH OF RUNNEMEDE

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A motion was made by Beatrice seconded by Kisielewski the resolution be adopted. The motion carried and Mayor Betteridge requested a roll call vote with the following results: Ayes: Kappatos, McCarthy, Kisielewski, Moore, Beatrice, Scaramuzzo. Nays: None. Mayor Betteridge declared the resolution adopted.

Mayor Betteridge and Councilman Moore presented a proclamation to Fred Loverdi as Employee of the Year.

Mayor Betteridge and Councilman Moore also presented a proclamation to Dave & Mary Lou Venella on behalf of their son, Dennis Venella, Councilman.

GOOD & WELFARE:

There appearing to be no one to speak at this time a motion was made by Scaramuzzo seconded by Kisielewski the Good & Welfare portion be closed. The motion carried.

ADJOURNMENT: There appearing to be no other business to come before Mayor and Council at this time a motion was made by Kisielewski seconded by Scaramuzzo the meeting adjourn. The motion carried and Mayor Betteridge declared the meeting adjourned at 10:30 A.M.

Approved by:

Virginia Betteridge, Mayor

Attest:

Joyce Pinto, Borough Clerk