

MAY 26, 2015

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:05 P.M. The following members were present at roll call: Mayor Kappatos; Council members: Kelly, Moore, Root, Farrell & Ranieri. Absent: Passio; Present: Solicitor Len Wood; Borough Administrator Richard Wright; Borough Engineer: Mark Basehore.

STATEMENT: Mayor Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

The following issues were discussed for the upcoming meeting:

Public Hearing for bond ordinance #15-09; a proclamation for Tourette Syndrome Awareness Day; thank you note from Bob Scott for flower sent upon the death of his wife;

Introduction of a new bond ordinance for the purchase of the buildings next to borough hall was discussed which led to a discussion about when council will see concept drawings of the proposed parking lot and alterations to building.

RESOLUTION #15-87

RESOLUTION ACCEPTING THE RESPONSIBILITY FOR THE CARE AND MAINTENANCE OF CERTAIN LANDSCAPING AND IRRIGATION SYSTEM

WHEREAS, a certain Camden County Department of Public Works project for which NJDOT approval is being sought under NJDOT Application # M-41-S-0152-2014, Route 41 & Evesham Road, Runnemede Borough, Camden County, NJ has received verbal approval; and

WHEREAS, NJ DOT requires the Borough of Runnemede to adopt a resolution acknowledging that the Borough of Runnemede will maintain the landscaping and the sprinkler system, after they are installed by Camden County; and

WHEREAS, the referenced improvements are being installed in the NJDOT's right of way;

NOW, THEREFORE, BE IT RESOLVED that the Borough of Runnemede shall assume responsibility for maintaining the landscaping and sprinkler system, only, that will be installed as part of NJDOT Application # M-41-S-0152-2014, Route 41 & Evesham Road, Borough of Runnemede, subsequent to their installation.

BOROUGH OF RUNNEMEDE

A motion was made by Kelly, seconded by Moore the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Moore, Farrell, Root & Ranieri; Nays: None; Absent: Passio. Mayor Kappatos declared the resolution adopted.

RESOLUTION #15-88

**RESOLUTION CONFIRMING 2015 APPOINTMENTS,
FOR THE BOROUGH OF RUNNEMEDE,
COUNTY OF CAMDEN, STATE OF NEW JERSEY**

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NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the following individuals are hereby appointed for 2015:

FIRE DEPARTMENT

Susan A. Dillard Part-Time EMT \$12.00 per hour

BOROUGH OF RUNNEMEDE

A motion was made by Kelly, seconded by Ranieri the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Moore, Farrell, Root & Ranieri; Nays: None; Absent: Passio. Mayor Kappatos declared the resolution adopted.

RESOLUTION #15-89

RESOLUTION CANCELLING UNEXPENDED BALANCE OF 2014 SEWER FUND EMERGENCY APPROPRIATION.

WHEREAS, the account listed below in the Sewer Fund Operating Budget has an appropriation balance which remains unexpended as of December 31, 2014.

WHEREAS, it is in the best interest of the Borough to formally cancel this unexpended appropriation balance;

THEREFORE, BE IT RESOLVED, by the Mayor and Council of said Borough that this be done and that the proper officials of the Borough of Runnemede be and are hereby directed to make the correct entries in the records of the Borough of Runnemede.

BE IT FURTHER RESOLVED that said cancellation shall be effective December 31, 2014

ACCOUNT NO.	DESCRIPTION	AMOUNT
4-07-50-510-541	CAPITAL OUTLAY – EMG SEWER REPAIRS	\$ 48,200.75

BOROUGH OF RUNNEMEDE

A motion was made by Moore, seconded by Farrell the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Moore, Farrell, Root & Ranieri; Nays: None; Absent: Passio. Mayor Kappatos declared the resolution adopted.

RESOLUTION #15-90

RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF LOCAL GOVERNMENT SERVICES FOR “DEDICATION BY RIDER” MUNICIPAL ALLIANCE ON ALCOHOL AND DRUG ABUSE (NJS 40A:5-29 PROGRAM CONTRIBUTIONS)

WHEREAS, N.J.S. 40A:4-39 provides that the Director of the Division of Local Government Services may, at the request of the governing body of any municipality, approve the appropriation of certain dedicated revenues for specific purposes; and

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimates in advance, and

WHEREAS, it is the desire of Mayor & Council of the Borough of Runnemede to authorize the expenditure of those funds directly from the Trust Fund with regard to:

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**MUNICIPAL ALLIANCE ON ALCOHOL AND DRUG ABUSE
(NJS 40A:5-29 PROGRAM CONTRIBUTIONS)**

NOW, THEREFORE, BE IT RESOLVED by Mayor & Council of the Borough of Runnemede, County of Camden, State of New Jersey, that approval is hereby requested of the Director of the Division of Local Government Services to establish a dedicated fund for the purposes of accounting for fees collected and expenditures made in accordance with N.J.S.A. 40A:4-39; and

BE IT FURTHER RESOLVED, that two (2) copies of this Resolution be forwarded to the Director of the Division of Local government Services after its passage.

BOROUGH OF RUNNEMEDE

A motion was made by Ranieri, seconded by Moore the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Moore, Farrell, Root & Ranieri; Nays: None; Absent: Passio. Mayor Kappatos declared the resolution adopted.

RESOLUTION #15-91

**RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR
OF LOCAL GOVERNMENT SERVICES FOR "DEDICATION BY
RIDER" UNEMPLOYMENT COMPENSATION INSURANCE**

WHEREAS, N.J.S. 40A:4-39 provides that the Director of the Division of Local Government Services may, at the request of the governing body of any municipality, approve the appropriation of certain dedicated revenues for specific purposes; and

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimates in advance, and

WHEREAS, it is the desire of Mayor & Council of the Borough of Runnemede to authorize the expenditure of those funds directly from the Trust Fund with regard to:

UNEMPLOYMENT COMPENSATION INSURANCE

NOW, THEREFORE, BE IT RESOLVED by Mayor & Council of the Borough of Runnemede, County of Camden, State of New Jersey, that approval is hereby requested of the Director of the Division of Local Government Services to establish a dedicated fund for the purposes of accounting for fees collected and expenditures made in accordance with N.J.S.A. 40A:4-39; and

BE IT FURTHER RESOLVED, that two (2) copies of this Resolution be forwarded to the Director of the Division of Local government Services after its passage.

BOROUGH OF RUNNEMEDE

A motion was made by Ranieri, seconded by Moore the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Moore, Farrell, Root & Ranieri; Nays: None; Absent: Passio. Mayor Kappatos declared the resolution adopted.

RESOLUTION #15-92

**RESOLUTION AMENDING THE 2015 BUDGET
(SEE ATTACHED RESOLUTION)**

A motion was made by Ranieri, seconded by Kelly the resolution be adopted. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Moore,

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Farrell, Root & Ranieri; Nays: None; Absent: Passio. Mayor Kappatos declared the resolution adopted.

A motion was made by Moore, seconded by Ranieri to adopt the 2015 Budget as amended. The motion carried and Mayor Kappatos requested a roll call vote with the following results: Ayes: Kelly, Moore, Farrell, Root & Ranieri; Nays: None; Absent: Passio. Mayor Kappatos declared the resolution adopted.

Borough Engineer Mark Basehore reviewed his written report. A discussion ensued regarding the renovations necessary to be done to the Harry Williams Building as well as other borough improvements and how to prioritize these projects.

Councilwoman Kelly discussed the need for Narcan training in the borough.

Mayor Kappatos raised the issue of a policy needed in order for the police to use video cameras on their vehicles.

Councilman Root reported on the progress of the installation of the fountain in the lake. A brief description of the proposed summer rec program was presented.

Councilman Farrell reported on the no parking issues around St. Teresa's. A discussion ensued about how best to implement the no parking and its impact on the residents.

GOOD & WELFARE:

Heather & Nick Capell, 843 N. Read Avenue: Mr. & Mrs. Capell asked for a speed bump on their street do to speeding traffic. Mayor & Council reported that speed bumps do not always work and that some residents who have asked form them are not happy with them now. Police Chief Dailey asked these residents some questions and stated that he would inform his officers about the speeding problem in that area.

Val Colasuonno, 831 N. Oakland Avenue: Mrs. Colasuonno stated that the Memorial Day Ceremony was lovely but there was not enough advertising of the event. Mrs. Colasuonno stated that the notice did not appear on the website until the Thursday before the event. Borough Clerk Joyce Pinto and Administrator Richard Wright both stated that the notice was up two weeks before the event.

Seeing no one else wishing to speak, a motion was made by Kelly, seconded by Moore to close the good and welfare portion of the meeting. The motion carried and Mayor Kappatos declared that portion of the meeting closed.

RESOLUTION #15-93

**RESOLUTION AUTHORIZING MAYOR AND COUNCIL OF THE
BOROUGH OF RUNNEMEDE TO CONDUCT A CLOSED SESSION
TO DISCUSS PERSONNEL ISSUES**

WHEREAS, the Mayor and Council of the Borough of Runnemede desires to discuss matters relating to personnel issues wish to do so in Closed Session for approximately 30 minutes;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede that the governing body shall discuss matters pertaining to the issues outlined above in the Borough of Runnemede at a Closed Session to be held on May 26, 2015 in the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ; and

The minutes of the Closed Session Meeting shall be kept, as required by the Open Public Meetings Act. The matters discussed at such meeting shall be disclosed to the public when the reason for discussing this matter privately no longer exists.

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It is further determined that said Closed Session and matters to be discussed therein are matters as permitted under the Open Public Meetings Act.

BOROUGH OF RUNNEMEDE

A motion was made by Moore, seconded by Kelly to adopt this resolution. The motion carried and Mayor Kappatos declared this portion of the meeting closed.

A motion was made by Moore, seconded by Ranieri to go back into open session.

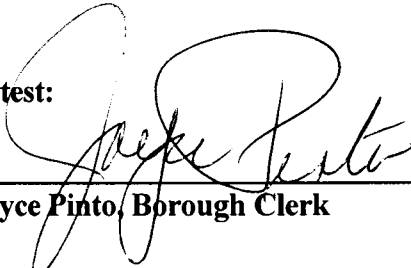
There being no further business to come before Mayor and Council at this time a motion was made by Moore and seconded by Ranieri to adjourn the meeting. The motion carried and Mayor Kappatos declared the meeting adjourned at 7:50 PM.

Approved by:



Nick Kappatos, Mayor

Attest:



Joyce Pinto, Borough Clerk

RESOLUTION #15-92

RESOLUTION TO AMEND BUDGET

WHEREAS, the local municipal budget for the year 2015 was approved on the 7th day of April, 2015, and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget,

IT IS THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Runnemede, County of Camden the following amendments to the approved budget of 2015 be made:

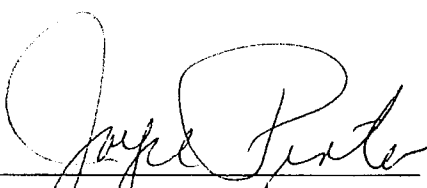
	<u>From</u>	<u>To</u>
GENERAL REVENUES		
1. Surplus Anticipated	350,000.00	473,244.91
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services		
Total Surplus Anticipated	350,000.00	473,244.91
Summary of Revenues		
1. Surplus Anticipated (Sheet 4, #1)	350,000.00	473,244.91
6. Amount to be Raised by Taxes for Support of Municipal Budget:		
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	5,073,372.17	4,949,915.80
c) Minimum Library Tax	171,493.81	171,705.27
Total Amount to be Raised by Taxes for Support of Municipal Budget	5,244,865.98	5,121,621.07

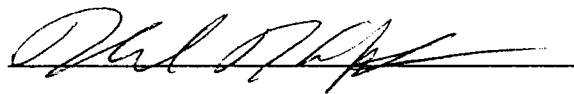
	<u>From</u>	<u>To</u>
DEDICATED SEWER UTILITY BUDGET		
10. DEDICATED REVENUES FROM SEWER UTILITY		
Operating Surplus Anticipated	240,559.00	237,883.25
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services		
Total Operating Surplus Anticipated	240,559.00	237,883.25
Total Water-Sewer Utility Revenues	1,045,316.00	1,042,640.25

11. APPROPRIATIONS FOR WATER UTILITY		
Debt Service:		
Interest on Notes	0.00	525.00
Deferred Charges and Statutory Expenditures:		
Deferred Charges:		
Emergency Authorizations	105,000.00	101,799.25
Total Water-Sewer Utility Appropriations	1,045,316.00	1,042,640.25

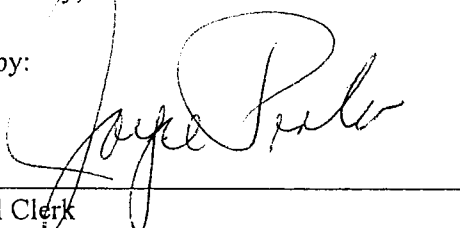
BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for certification of the local municipal budget so amended.

ADOPTED at a regular meeting of the Mayor and Borough Council, of the Borough of Runnemede, held on May 26, 2015.

EST 



It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the Borough Council on the 26th day of May, 2015.

Certified by: 
Municipal Clerk

Adoption of Resolution				
Name	Yes	No	Abstain	Absent
Farrell	✓			
Kelly	✓			
Moore	✓			
Passio				✓
Ranieri	✓			
Root	✓			