

FEBRUARY 26, 2013

The Caucus Meeting of the Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 5:00 P.M. The following members were present at roll call: Council members: Kappatos, Kelly, Root & Passio; Absent: Kalvaitis, White & Moore; Present: Administrator Richard E. Wright, Jr.; Solicitor Leonard Wood, Esquire, Borough Engineer Mark Basehore.

STATEMENT: Council President Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

Councilwoman Moore arrived at 5:10 PM.

Finance, Personnel & Administration Director Kappatos reported on the introduction of the municipal budget. Nick also reported on fire contract negotiations. Councilman Kappatos also raised the issue of the letter from Bach Associates stating that the requested handicapped parking spaces were unadvisable due to the pitch of the street. A discussion ensued regarding what could be done to accommodate the request of Father Joe. Council President Kappatos also reported on the following: Modifications to the both front office and the upstairs of the municipal building, foreclosure of land behind the RYAA fields & the underestimated cost of generators. Nick also reported on the construction department ordinance.

Public Safety Director Kelly spoke about her desire to have the police department offer more community outreach to local businesses. Eleanor also reported on the lock down training that the police would be participating in during the Easter break. Councilwoman Kelly also reported on crossing guard training, street signs & reviewing policies and procedures. Eleanor also expressed her desire to make use of a provision in the police contract which would allow the Public Safety Committee to meet with three officers.

Engineering & Public Events Director Passio reported on the choosing of colors for the Green Acres bathroom and that she had a committee meeting to discuss future plans. Patty also reported on her meeting with Rich Wright regarding the vendors used in the past for various public events. Councilwoman Passio also reported on the senior citizen meeting, the Green Team movie, a clean-up scheduled around Hirsch Lake and RYAA opening day, April 13th. Patty also announced the 105th birthday of Helen Gallagher.

Parks & Recreation Director Root reported that he will meet with both the RYAA and Girls' Softball members to try to address some of their concerns. Mike reported on the quotes he received for the benches and bleachers for the new soccer field. Councilman Root also talked about lighting fields and changing the dusk to dawn curfew, by ordinance, at Green Acres. Mike also reported on some safety issues regarding the fields and the suggested a need for higher fences.

Public Works Director Moore announced that recycling cans had been ordered and that Kathy Vasinda was asking WAWA to possibly help with purchasing others. Beverly reported on some painting projects going on at the borough hall, debris being cleaned up around town, borough trucks being labeled properly and the need for a new garbage truck. Councilwoman Moore also reported on quotes she received for repairs to the bathrooms at the Harry Williams Building. Beverly discussed the cost of lights, pot holes and clean-ups with the other members of council.

Councilwoman Kelly also reported on the Emergency Management meeting she attended. Some of the items discussed were snow emergency routes, list of special needs residents, the Veteran's Parade, and the invitation received for the upcoming safety breakfast. Eleanor expressed her concern with not being informed about an item that appeared on the agenda at the JIF meeting the night before. Councilwoman Kelly also reported that there were several towns pulling out of the HIF.

Richard E. Wright, Jr., Borough Administrator, reported on the budget preparation. Rich gave a brief overview of the breakdown of how funds with the budget are utilized. Administrator Wright also spoke about the safe & secure resolution and the transfer resolution on the agenda for adoption this evening.

Mark Basehore, Borough Engineer, reviewed his written report. Mark reported that he had asked June Elkins, the construction clerk, for a copy of borough hall plans in order to look at some ADA improvements for council. He was told by June that he could not have them and that he would have to come into her office and tell her which plans he wanted so that she could have them copied for him. Mark was confused because he stated that his company makes copies of plans for the borough's OPRA requests. Council President Kappatos stated that the Clerk was the records custodian and Joyce Pinto, the Clerk, stated that she would take care of the matter tomorrow. Mark again explained the rationale as to why the new soccer field could not be used until the spring of 2014.

Solicitor Len Wood reserved his report for closed session.

The following issues were brought to the table for inclusion in the February 5, 2013 agenda:

Approval of Minutes;
Various resolutions;
Taxi Cab licensing;
Bingo & Raffle Licenses;

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Ordinance Amending the Borough Code regarding the Zoning Official;
Ordinance Repealing the Civic Association Ordinance;
Discussion of yard sales;
Discussion of CDBG funds;

RESOLUTION #13-37

**RESOLUTION APPROVING PARTICIPATION WITH THE
STATE OF NEW JERSEY IN SAFE AND SECURE COMMUNITIES
PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE,
DEPARTMENT OF LAW AND PUBLIC SAFETY, BOROUGH OF RUNNEMEDE,
COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, the Borough of Runnemede wishes to apply for funding for a project under the Safe and Secure Communities Program (Grant #P-5842-13) and

WHEREAS, Mayor & Council of the Borough of Runnemede has reviewed the accompanying application and has approved said request, and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Borough of Runnemede for the purpose described in the application;

THEREFORE, BE IT RESOLVED by the Borough of Runnemede that

- 1) As a matter of public policy the Borough of Runnemede wished to participate to fullest possible with the Department of Law and Public Safety.
- 2) The Attorney General will receive funds on behalf of the applicant.
- 3) The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
- 4) The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

BOROUGH OF RUNNEMEDE

A motion was made by Kelly seconded by Passio the resolution be adopted. The motion carried and Council President Kappatos requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Moore, Root & Passio. Nays: None. Absent: White; Council President Kappatos declared the resolution adopted.

RESOLUTION #13-45

**RESOLUTION TO AUTHORIZE THE TREASURER TO
MAKE TRANSFERS BETWEEN APPROPRIATION RESERVES
IN THE 2013 BUDGET
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, various 2012 bills have presented for payment his year, which bills present obligations of the prior fiscal year and balances are insufficient to cover said expenses; and

WHEREAS, N.J.S 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Runnemede, that in accordance with the revised statutes 40A:4-59, the Treasurer be and is hereby authorized to make transfers 2012 appropriation reserves in the budget of the Borough of Runnemede for the year 2012 as follows:

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		TO:	FROM:
<u>Current Fund</u>			
Landfill Disposal costs OE	2-01-32-465-000		\$ 4,000.00
Sanitation O/E	2-01-26-305-225	2,000.00	
Fire Hydrants O/E	2-01-25-265-273	2,000.00	
TOTAL:		\$4,000.00	\$4,000.00

BOROUGH OF RUNNEMEDE

A motion was made by Passio seconded by Kelly the resolution be adopted. The motion carried and Council President Kappatos requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Moore, Root & Passio. Nays: None. Absent: White; Council President Kappatos declared the resolution adopted.

GOOD & WELFARE:

Maria Panzarella, 12 S. Oakland Avenue: Mrs. Panzarella had a question about submitting 2012 bills to the borough for reimbursement. Maria also discussed the lights and the pole problem with Council.

Gene Smith, 876 Orchard Avenue: Mr. Smith had many questions about the borough's plan to purchase generators. Mr. Smith also asked about the level of contamination caused the by the faulty removal of an oil tank many years ago at the old borough garage.

Seeing no one else wishing to speak, a motion was made by Kelly, seconded by Passio, to close the good and welfare portion of the meeting.

RESOLUTION #13-46

**RESOLUTION AUTHORIZING MAYOR AND COUNCIL OF THE
BOROUGH OF RUNNEMEDE TO CONDUCT A CLOSED SESSION
TO DISCUSS CONTRACTUAL ISSUES & POTENTIAL LITIGATION**

WHEREAS, the Mayor and Council of the Borough of Runnemede desires to discuss matters relating to contractual issues & potential litigation wish to do so in Closed Session for approximately 30 minutes;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede that the governing body shall discuss matters pertaining to the issues outlined above in the Borough of Runnemede at a Closed Session to be held on February 26, 2013 in the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ; and

The minutes of the Closed Session Meeting shall be kept, as required by the Open Public Meetings Act. The matters discussed at such meeting shall be disclosed to the public when the reason for discussing this matter privately no longer exists.

It is further determined that said Closed Session and matters to be discussed therein are matters as permitted under the Open Public Meetings Act.

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A motion was made by Kelly, seconded by Passio that the resolution be adopted. The motion carried.

A motion was made by Kelly, seconded by Passio to return to open session.

Councilman Ed White arrived during the closed session at 7:30 PM.

RESOLUTION #13-47

**RESOLUTION AUTHORIZING THE FUND COMMISSIONER TO
SIGN THE OPT OUT ELECTION FORM
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, the Southern New Jersey Regional Employee Benefits Fund requested that any member wishing to opt out of exclusive home delivery program for prescription and/or the

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Step Therapy Program should have their Fund Commissioner sign the opt out form after consultation with counsel by December 1, 2012; and

WHEREAS, this issue was never brought to Mayor & Council; and

WHEREAS, Mayor and Council have decided that it is necessary to have the Fund Commissioner sign the opt out form to preserve contractual rights; and

NOW, THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Runnemede, that the Fund Commissioner of the Southern New Jersey Regional Employee Benefits Fund is hereby authorized to execute this form and have it forwarded to the appropriate individual at the HIF for implementation.

BOROUGH OF RUNNEMEDE

A motion was made by Moore, seconded by Kelly the resolution be adopted. The motion carried and Council President Kappatos requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Moore, Root, White & Passio. Nays: None; Council President Kappatos declared the resolution adopted.

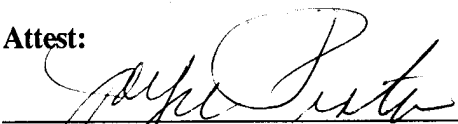
There being no further business to come before Mayor and Council at this time a motion was made by Moore and seconded by Root to adjourn the meeting. The motion carried and Council President Kappatos declared the meeting adjourned at 7:48 PM.

Approved by:



Nick Kappatos, Council President

Attest:



Joyce Pinto, Borough Clerk