

**JANUARY 28, 2014**

The Caucus Meeting of Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 6:00 P.M. The following members were present at roll call: Mayor Kalvaitis. Council members: Root, Moore, Passio, Kappatos & Farrell; Absent: Kelly; Present: Business Administrator, Richard Wright; Solicitor Len Wood, Esquire; Borough Engineer Mark Basehore.

STATEMENT: Council President Kappatos read the notice of this meeting pursuant to the "Open Public Meetings Act."

Council President Kappatos stated that it was now time to discuss items to be included on the agenda for 2/4/14.

A discussion of the purchase of a new police vehicle took place as well as a discussion of the resignation of one of the borough's special police officers.

Councilwoman Kelly arrived at 6:10PM.

A lengthy discussion about creating salary tiers for crossing guards took place with various council members having input. A consensus was reached that an ordinance would be adopted creating three salary tiers for crossing guards as well as using anniversary date to determine years of service.

Raises for the EMT's, special police officers and part-time court employees were discussed and a consensus was reached for all to get raises.

Councilwoman Moore recommended the appointment of a public works seasonal employee at the next meeting. Beverly also recommended the appointment of Nick Ritz as Superintendent of Roads at the next meeting.

Council President Kappatos explained the need for creating the title of confidential assistant.

Council President Kappatos outlined his reasons for reappointment of Richard Wright as CFO and also the reason for his salary increase. Council President Kappatos also explained Rich's new contract.

Council President Kappatos explained that the individual from Bach who would be amending the drive-thru/outdoor dining ordinance was on maternity leave. This ordinance would be addressed upon her return.

A discussion of the proposed amendments to the towing ordinance ensued with Councilwoman Kelly asking Solicitor Wood for a simpler version.

Council President Kappatos informed everyone that Barrington had agreed to another shared services agreement for both payroll and deputy registrar services.

A discussion ensued regarding Keith Knight becoming a Fire Inspector as the current inspector will be resigning. Council President Kappatos recommended increasing Keith's hours and per hour salary. Council recommended an alternate offer of compensation for Mr. Knight for taking on this title.

Various fence issues were discussed with several recommendations from council given to our solicitor.

The 2014 animal warden contract, the bid for office supplies with the county coop, an adjustment to sewer charges, 2014 contract for police car washing & vacuuming, the introduction of the COLA ordinance, property maintenance liens and the disposal of unneeded equipment on were discussed.

Revisions to the mercantile license ordinance were discussed. Solicitor Wood reviewed his recommendations.

Borough Engineer Mark Basehore review the Root Control bids and the options open to council regarding these bids.

**JANUARY 28, 2014**

**RESOLUTION #14-23**

**RESOLUTION APPOINTING RICHARD E. WRIGHT, JR.  
AS CHIEF FINANCIAL OFFICER  
FOR THE BOROUGH OF RUNNEMEDE,  
COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, there is a need to appoint a Chief Financial Officer for the Borough of Runnemede; and

WHEREAS, the governing body of the Borough of Runnemede finds Richard E. Wright, Jr. is qualified to hold such position; and

NOW, THEREFORE, BE IT RESOLVED, by Mayor & Council of the Borough of Runnemede, County of Camden, State of New Jersey that Richard E. Wright, Jr. is hereby appointed Chief Financial Officer, effective 1/1/14, with a salary of \$105,000.00

**BOROUGH OF RUNNEMEDE**

A motion was made by Kelly, seconded by Moore this resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Passio, Kelly, Moore, Root & Farrell. Absent: None. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**RESOLUTION #14-31**

**RESOLUTION AUTHORIZING THE PURCHASE OF A POLICE VEHICLE  
FROM WINNER FORD UNDER STATE CONTRACT #A82927  
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN  
STATE OF NEW JERSEY**

BE IT RESOLVED, That the contract for the purchase of a 2013 Dodge Charger Pursuit Base Vehicle & additional package in the Borough of Runnemede, County of Camden, be and is hereby awarded to Winner Ford the cost of which is \$24,615.00 (base) \$7,877.00 (equipment & warranties) under state contract #A82927.

BE IT RESOLVED, That the presiding officer of this body be and hereby is directed to sign for and on its behalf the contract in the prescribed form for said bid.

BE IT FURTHER RESOLVED, That the Clerk of this Body be and is hereby directed to seal said contract with the corporate seal of this Body and to attest to the same.

**BOROUGH OF RUNNEMEDE**

A motion was made by Kelly, seconded by Passio this resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Passio, Kelly, Moore, Root & Farrell. Absent: None. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**RESOLUTION #14-33**

**EMERGENCY TEMPORARY APPROPRIATIONS 2014 CY**

(SEE ATTACHED RESOLUTION)

A motion was made by Kappatos, seconded by Kelly this resolution be approved. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Passio, Kelly, Moore, Root & Farrell. Absent: None. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**GOOD & WELFARE:**

Bernie Wilson, 729 W. Clements Bridge Road: Mr. Wilson expressed his desire to purchase borough equipment deemed no longer of any value to the borough. Solicitor Wood suggested he address a letter to the borough indicating an amount he was willing to pay for this property.

JANUARY 28, 2014

Seeing no one wishing to speak, a motion was made by Root, seconded by Kelly, to close the good and welfare portion of the meeting. The motion carried and Council President Kappatos declared good and welfare closed.

There being no further business to come before Mayor and Council at this time a motion was made by Kelly and seconded by Passio to adjourn the meeting. The motion carried and Council President Kappatos declared the meeting adjourned at 8:00 PM.

Approved by:

  
\_\_\_\_\_  
Nick Kappatos, Council President

Attest:

  
\_\_\_\_\_  
Joyce Pinto, Borough Clerk

**RESOLUTION NO. 14-33**  
**Emergency Temporary Appropriations 2014 CY**

WHEREAS, an emergent condition has arisen in that the Borough is expected to enter in contracts, commitments or payments prior to the 2014 CY budget and no adequate provision has been made in the 2014 CY budget for the aforesaid purposes, and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2014 CY pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total

General Fund	\$32,492.00
Sewer Fund	\$

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Runnemede, (not less than 2/3 of all members thereof affirmatively concurring), that in accordance with the provisions of N.J.S.A. 40A:4-20:

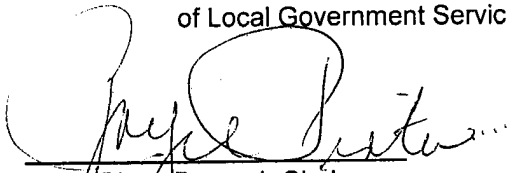
1 Emergency temporary appropriations be and the same are hereby made in the amount of:

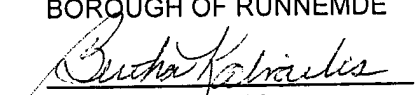
**General Fund:**

Interlocal Service Agreement	
Triton HS	
Other Expenses	\$ 16,246.00
NJ DMV	
Other Expenses	\$ 16,246.00
 Total General Fund	 <u>\$32,492.00</u>

2 Said emergency appropriations will be provided for in the 2014 CY Budget.

3 That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

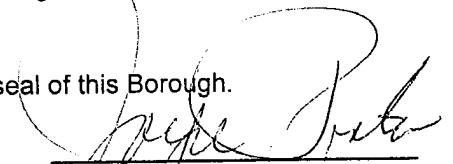
  
 \_\_\_\_\_  
 Joyce Pinto, Borough Clerk

BOROUGH OF RUNNEMEDE  
  
 \_\_\_\_\_  
 Bertha Kalvaitis, Mayor

I HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by the Mayor and Council of the Borough of Runnemede, New Jersey at a meeting of said Mayor and Council held on the 28th day of January, 2014.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

*Dated: 1/28/14*

  
 \_\_\_\_\_  
 Joyce Pinto, Borough Clerk

Adoption of Resolution

Name	Yes	No	Abstain	Absent
Kelly	✓			
Moore	✓			
Passio	✓			
Farrell	✓			
Root	✓			
Kappatos	✓			