

## JANUARY 5, 2014

The Regular Meeting of the Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 5:45 PM. The following members were present at roll call: Mayor Kalvaitis, Council members: Passio, Moore, Root, Kelly, Farrell & Kappatos. Absent: None. Present: CFO/Business Administrator, Richard Wright, Borough Solicitor, Len Wood, Borough Engineer Steven Bach.

**STATEMENT:** Mayor Kalvaitis read the notice of this meeting pursuant to the "Open Public Meetings Act."

**REPORT OF CONSTRUCTION CODE OFFICIAL:** A report was read stating that the sum of \$4,648.00 was collected for various building permits and other fees during the month of December, 2014. All fees were turned over to the Borough Treasurer.

**REPORT OF BOROUGH TREASURER:** No report was filed.

**REPORT OF BOROUGH CLERK:** A report was read reporting that the sum of \$510.00 was collected in various permits and licenses during the month of December, 2013. All fees were turned over to the Borough Treasurer.

**REPORT OF CHIEF OF POLICE:** A report was read reporting that the sum of \$135.10 was collected in Police, Accident, & Firearms Permits during the month of December, 2013. All funds were turned over to the Borough Treasurer.

**REPORT OF MUNICIPAL JUDGE:** No report was filed.

**REPORT OF FIRE CHIEF:** A report was read indicating inspections and activities during the month of December, 2013. Fees in the amount of \$2,822.00 were collected. Emergency Medical Services Billing for the month of December, 2013 was \$26,588.05. All fees collected were turned over to the Borough Treasurer.

**REPORT OF REGISTRAR OF VITAL STATISTICS:** A report was read reporting that the sum of \$3,114.00 was collected for death copies, burial permits and marriage copies during the month of December, 2013. All fees were turned over to the Borough Treasurer.

**REPORT OF FIRE OFFICIAL:** A report was read reporting inspections and activities during the month of December, 2012. Fees in the amount of \$879.00 were collected. Emergency Medical Service Billing for the month of December, 2012 was \$21,174.09, year to date billings \$270,454.94. All fees collected were turned over to the Borough Treasurer.

**REPORT OF TAX COLLECTOR:** No report was submitted.

A motion was made by Kappatos, seconded by Passio that the reports be received and filed. The motion carried.

### COMMITTEE REPORTS:

**Finance & Administration:** Council President Kappatos thanked everyone for their assistance during the year and congratulated the new members of council.

**Public Safety:** Public Safety Director Kelly wished everyone a happy new year and spoke about what had been accomplished during the past year and what was ahead for the new year.

**Public Events:** Councilwoman Passio congratulated the new council members and recapped the year in public events.

**Engineering:** Councilman Farrell wished everyone a happy new year and reported progress.

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**Public Works:** Councilwoman Moore wished everyone a happy new year and congratulated the new council members. Beverly also reminded residents about leaf collection, snow removal, metal scrapping and new lettering on the borough bus.

**Parks & Recreation:** Councilman Root reported on the work being done at the RYAA fields and at Green Acres.

Mayor Kalvaitis wished everyone a happy new year and thanked those who sent her cards and well-wishes during her illness.

**Business Administrator:** Richard Wright welcomed the new members of council and wished everyone a happy new year and expressed his desire to assist all of council with their projects.

**Solicitor's Report:** Solicitor Wood congratulated the newly elected members of council and wished everyone a happy new year.

**Engineer's Report:** Steve Bach also congratulated the new members of the governing body and thanked Mayor & Council for the reappointment of his firm.

**NEW BUSINESS:**

**RESOLUTION #14-20**

**RESOLUTION AWARDING CONTRACT TO  
RUNNEMEDE CLEANERS FOR 2014  
CLEANING & MINOR REPAIRING OF POLICE UNIFORMS,  
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN  
STATE OF NEW JERSEY**

BE IT RESOLVED, That the contract for 2014 Cleaning & Minor Repairing of Police Uniforms in the Borough of Runnemede, County of Camden, be and is hereby awarded to Runnemede Cleaners whose bid amounted to \$5,600.00 per year.

BE IT RESOLVED, That the presiding officer of this body be and hereby directed to sign for and on its behalf the contract in the prescribed form for said bid.

BE IT FURTHER RESOLVED, That the Clerk of this Body be and is hereby directed to seal said contract with the corporate seal of this Body and to attest to the same.

**BOROUGH OF RUNNEMEDE**

A motion was made by Moore, seconded by Kelly the resolution be adopted. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Farrell, Moore, Root, & Passio. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**RESOLUTION #14-21**

**A RESOLUTION AUTHORIZING SALARY INCREASES FOR EMPLOYEES OF THE  
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY  
FOR THE YEAR OF 2014**

**WHEREAS,** the following salary increases take effect 1/1/14:

3% salary increase for members of the CWA Local 1034 pursuant to negotiated contract 1/1/11 through 6/30/15; and

3% salary increase for members of the Machinists & Aerospace Workers International Association District 1 pursuant to negotiated contract 1/1/11 through 6/30/15; and

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3% salary increase for members of the FOP 56 pursuant to negotiated contract 1/1/10 through 6/30/15;

Effective 1/1/14 newly hired police officers represented by FOP 56, trained to a Class II minimum, including those hired in 2013-\$35,000; and

3% salary increase for statutory employees, Borough Clerk, Tax Collector, CFO and Tax Assessor pursuant to NJSA 40A:9-165.

All increases are effective as of 1/1/14 and remain in effect until 6/30/15.

**BOROUGH OF RUNNEMEDE**

A motion was made by Moore, seconded by Root the resolution be adopted. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Farrell, Moore, Root, & Passio. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**RESOLUTION #14-22**

**RESOLUTION REJECTING ALL BIDS FOR TOWING  
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN  
STATE OF NEW JERSEY**

WHEREAS, bids were received on January 2, 2014 by the Borough of Runnemede for towing services in the Borough of Runnemede; and

WHEREAS, two bids were received; and

WHEREAS, it has been brought to the attention of the governing body that a discrepancy in the bid opening date exists; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Runnemede, County of Camden, and State of New Jersey that it hereby rejects all bids received for 2014 towing due to a discrepancy in the bid opening date; and

BE IT FURTHER RESOLVED, That Mayor and Council authorize the readvertisement for such bid.

**BOROUGH OF RUNNEMEDE**

A motion was made by Kappatos, seconded by Farrell the resolution be adopted. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Farrell, Moore, Root, & Passio. Nays: None. Mayor Kalvaitis declared the resolution adopted.

**ORDINANCE #14-01**

**ORDINANCE AMENDING CHAPTER 375 TOWING**

A motion was made by Kappatos, seconded by Root the ordinance be approved on first reading, advertised according to law, with a public hearing to be held at a date to be determined. The motion carried. Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Farrell, Passio, Moore & Root. Absent: None. Mayor Kalvaitis declared the ordinance adopted.

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ORDINANCE #14-02

ORDINANCE AMENDING CHAPTER 187 OUTDOOR DINING

A motion was made by Kappatos, seconded by Passio the ordinance be approved on first reading, advertised according to law, with a public hearing to be held at a date to be determined. The motion carried. Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Kelly, Farrell, Passio, Moore & Root. Absent: None. Mayor Kalvaitis declared the ordinance adopted.

**GOOD & WELFARE:**

John Schmidt, 1 W. Thompson Avenue: Mr. Schmidt had questions about Planning Board appointments. Mr. Schmidt also commented on the clerk allowing the solicitor review opra requests.

Kandy Klehamer, 104 S. Oakland Avenue: Ms. Klehamer welcomed the new members and stated that she looked forward to working with Mayor & Council as Planning Board Chairwoman.

Maria Panzarella, 12 S. Oakland Avenue: Ms. Panzarella wanted to know if the new field at Green Acres would be able to be used in March. Council President Kappatos informed Ms. Panzarella that this matter should be discussed in committee.

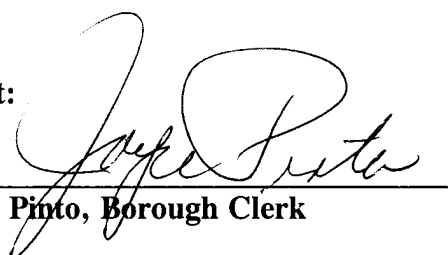
Seeing no one else wishing to speak, a motion was made by Kappatos, seconded by Passio to close the good and welfare portion of the meeting. The motion carried and Mayor Kalvaitis declared that portion of the meeting closed.

There being no further business to come before Mayor and Council at this time a motion was made by Kappatos and seconded by Moore to adjourn the meeting. The motion carried and Mayor Kalvaitis declared the meeting adjourned at 6:20 PM.

Approved by:

  
Bertha Kalvaitis, Mayor

Attest:

  
Joyce Pinto, Borough Clerk

1-5-14

Bill List

P.O. Type: All      Include Project Line Items: Yes      Open: N      Paid: N      Void: N  
 Range: First      to Last      Rcvd: Y      Held: N      Aprv: N  
 Format: Condensed      First Enc Date Range: First      to 12/31/13      Bid: Y      State: Y      Other: Y      Exempt: Y  
 Include Non-Budgeted: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AIRGASEA AIRGAS USA LLC	13-01278	11/21/13	welding supplies	Open	143.95	0.00		
BAR50 A&J BAR & JANITORIAL SUPPLIES	13-00948	09/05/13	C-FOLD TOWELS	Open	24.10	0.00		
AMERIC30 AMERICAN ASPHALT COMPANY INC	13-01362	12/04/13	45 TONS ASPHALT RYAA PROJECT	Open	2,283.75	0.00		
AMERICAN AMERICAN DISCOUNT FENCE	13-01417	12/19/13	FENCE RYAA PARKING AREA	Open	224.00	0.00		
ANTONIO ANTONIO'S TRUCK REPAIR	13-01279	11/21/13	repair 25yd mack mg32543	Open	1,440.00	0.00		
	13-01332	11/27/13	repairs mg95470	Open	548.00	0.00		
	13-01345	11/27/13	repairs mg60596	Open	240.00	0.00		
					<u>2,228.00</u>			
ATT 33 AT&T	13-00037	01/01/13	monthly long distance	Open	117.83	0.00		B
	13-00049	01/01/13	Acct# 0304357578001	Open	397.10	0.00		B
					<u>514.93</u>			
BOROUG25 BOROUGH OF BARRINGTON	13-00041	01/01/13	Monthly Gasoline	Open	5,892.36	0.00		B
	13-00055	01/01/13	Monthly Sewer Gasoline	Open	540.47	0.00		B
					<u>6,432.83</u>			
BOROUG50 BOROUGH OF BELLMAWR	13-01222	08/01/13	TRASH COLLECTION INTERLOCAL	Open	15,034.67	0.00		B
BOROUG75 BORO OF RUNN GENERAL ACCT	13-00052	01/01/13	Monthly Sewer Cell Phone	Open	69.02	0.00		B
BOWMAN50 BOWMAN & COMPANY LLP	13-00554		Professional Service - Audit	Open	3,000.00	0.00		B
BUSINE33 BUSINESS MACHINE SERVICES	13-01322	11/25/13	RENEW TYPERWRITER SER CONTRACT	Open	258.00	0.00		
CAMDEN COVANTA CAMDEN ENER.RECOV.CEN.	13-00042	01/01/13	Monthly Landfill - 2013	Open	12,468.40	0.00		B
CCHUMANE CAMDEN COUNTY ANIMAL SHELTER	13-00103	02/12/13	MONTHLY ANIMAL SHELTER	Open	560.00	0.00		B
CITYOFSE CITY OF SEA ISLE CITY	13-01375	12/11/13	FEE TO SEA ISLE CITY WOOLLEN	Open	1,873.50	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CLASSI66 CLASSIC CAMERAS	13-01358	12/03/13	new det camera per Rich	Open	199.95	0.00		
COMCAST COMCAST	13-00017	01/01/13	Monthly Internet	Open	84.85	0.00		B
COMMFINC COMMERCE CAPITAL	13-00016	01/01/13	VARIOUS COPIER LEASES	Open	226.00	0.00		B
COUNTYCO COUNTY CONSERVATION COMPANY	13-00490	01/01/13	MONTHLY LANDFILL 2013	Open	2,370.00	0.00		B
COVERALL COVERALL NORTH AMERICA INC	13-00028	01/01/13	Monthly Cleaning	Open	445.00	0.00		B
DEER 50 DEER PARK	13-00030	01/01/13	Monthly Water	Open	11.94	0.00		B
	13-00417	04/23/13	Public Works / 505 Crescent	Open	10.56	0.00		B
	13-01296	11/21/13	WATER FOR PD 9/15/13-10/14/13	Open	<u>37.08</u>	0.00		
					59.58			
DM MEDIC DM MEDICAL BILLINGS INC	13-00024	01/01/13	Monthly EMS Billing	Open	1,685.17	0.00		B
DOCUME50 DOCUMENT CONCEPTS INC	13-01380	12/11/13	Mailer Notices	Open	717.60	0.00		
FEDEX FEDEX EXPRESS	13-01360	12/03/13	shipping for draeger	Open	38.39	0.00		
GARESELE GARES ELECTRIC	13-01267	11/21/13	wire feed/connect bath/bverbrk	Open	465.00	0.00		
HOME01 HOME DEPOT CREDIT SERVICES	13-01199	11/05/13	toliet repair garage	Open	45.91	0.00		
	13-01216	11/05/13	liquid nail	Open	10.32	0.00		
	13-01277	11/21/13	various shop supplies nick	Open	301.55	0.00		
	13-01293	11/21/13	(2) CO DETECTR/SHELF UNIT	Open	91.93	0.00		
	13-01316	11/25/13	various supplies	Open	<u>6.75</u>	0.00		
					456.46			
JEMELEC JEM ELECTRIC	13-01422	12/27/13	SMOKE ALARM CERT-BORO GARAGE	Open	549.11	0.00		
KAPPATOS NICKOLAOS KAPPATOS	13-01392	12/17/13	LEAGUE CONV REIMBURSEMENT	Open	65.00	0.00		
LAWMEN50 MUNICIPAL EMERGENCY SERVICES	13-01137	10/23/13	corcoran uniform jacket	Open	83.50	0.00		
	13-01210	11/05/13	Bailiff shirts	Open	<u>76.00</u>	0.00		
					159.50			

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MAGELLAN MAGELLAN HILL TECHNOLOGIES LLC							
13-00039	01/01/13	monthly phone bill	Open	922.21	0.00		B
MARQUES MARQUES 3, LLC							
13-01368	12/10/13	4 LOADS TOPSOIL @\$275 PER LOAD	Open	1,100.00	0.00		
MCGUIGAN THERESA BARRY							
13-01357	12/03/13	Municipality Conference	Open	75.00	0.00		
NEW JE80 NJLM							
13-01192	10/31/13	SEMINAR	Open	55.00	0.00		
NJAWC NEW JERSEY AMERICAN WATER							
13-00026	01/01/13	Monthly Fire Hydrants	Open	6,452.80	0.00		B
13-00032	01/01/13	Monthly water	Open	187.89	0.00		B
13-00054	01/01/13	Monthly Sewer Water Bill	Open	44.92	0.00		B
				<u>6,685.61</u>			
PETTITAS PETTIT ASSOCIATES LLC							
13-01394	12/17/13	PLANNING BOARD ESCROW	Open	1,383.75	0.00		
PUBLICSE PSE&G CO							
13-00031	01/01/13	Monthly Electric	Open	13,197.85	0.00		B
13-00047	01/01/13	MONTHLY SEWER ELECTRIC	Open	1,952.52	0.00		B
				<u>15,150.37</u>			
RILEIGHS RILEIGHS OUTDOOR DECOR							
13-01355	12/03/13	18' FLOCKED BOWS	Open	1,200.00	0.00		
RITZNICK NICHOLAS RITZ							
13-01264	11/20/13	2013 NJLM	Open	79.00	0.00		
CK PRO ROCK PRODUCTS INC.							
13-01372	12/10/13	BLOCK WALL RYAA PROJECT	Open	708.52	0.00		
13-01395	12/17/13	TAN STONE CLEAN 3/4	Open	78.00	0.00		
				<u>786.52</u>			
RUNNEM25 RUNNEMEDE FIRE COMPANY #1							
13-01374	12/11/13	Reimb.Fire Prevention Material	Open	424.73	0.00		
SOUTH 84 SOUTH JERSEY GAS COMPANY							
13-00033	01/01/13	Monthly Gas	Open	2,946.82	0.00		B
13-00056	01/01/13	MONTHLY NATURAL GAS BILL	Open	229.73	0.00		B
				<u>3,176.55</u>			
SOUTHE50 SOUTHERN PEST CONTROL							
13-00029	01/01/13	Monthly Pest Control	Open	60.00	0.00		B
STATETOX STATE TOXICOLOGY LABORATORY							
13-01147	10/23/13	urine testing	Open	45.00	0.00		
TDBANK TD WEALTH							
13-01384	12/13/13	GOB 2008 TRUSTEE FEE	Open	1,050.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
TIRE C50 TIRE CORRAL								
	13-01373	12/11/13	BLS 788 Rear Tires (4)	Open	561.48	0.00		
USAMOBIL USA MOBILITY WIRELESS INC								
	13-00038	01/01/13	Monthly Pager	Open	2.28	0.00		B
	13-00050	01/01/13	MONTHLY PAGER SEWER DEPT	Open	<u>13.85</u>	0.00		B
					16.13			
VACUUMSA VACUUM SALES INC								
	13-01342	11/27/13	repairs Jet trailer	Open	5,676.00	0.00		
VERIZO33 VERIZON								
	13-00048	01/01/13	sewer acct 856-931-0833	Open	37.41	0.00		B
	13-00122	02/14/13	monthly phone bill	Open	<u>166.57</u>	0.00		
					203.98			
VERIZWIR VERIZON WIRELESS								
	13-00040	01/01/13	Monthly Cell Phones	Open	591.52	0.00		B
	13-00414	04/18/13	POLICE CELL PHONE	Open	<u>349.92</u>	0.00		B
					941.44			
VITALCOM VITAL COMMUNICATION INC								
	13-00019	01/01/13	Monthly MOD IV Tax	Open	76.50	0.00		B
	14-00001	12/18/13	2014 POSTAGE ASESSMENTS	Open	<u>944.46</u>	0.00		
					1,020.96			
WESTGROU THOMSON REUTERS - WEST								
	13-00610	06/11/13	subscription service	Open	96.00	0.00		
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Total Purchase Orders:	70	Total P.O. Line Items:	89	Total List Amount:	93,346.49	Total Void Amount:		0.00



Fund Description	Fund	Budget Total	Revenue Total	Project Total
CURRENT FUND	3-01	75,361.99	0.00	0.00
SEWER OPERATING FUND	3-07	9,426.02	0.00	0.00
	3-14	0.00	0.00	1,383.75
Year Total:		84,788.01	0.00	1,383.75
CURRENT FUND	4-01	1,020.46	0.00	0.00
GENERAL CAPITAL FUND	C-04	4,394.27	0.00	0.00
DOG TRUST FUND	T-03	560.00	0.00	0.00
OTHER TRUST FUNDS	T-14	1,200.00	0.00	0.00
Year Total:		1,760.00	0.00	0.00
Total of All Funds:		91,962.74	0.00	1,383.75