

REORGANIZATION-JANUARY 5, 2014

The Reorganization Meeting of the Mayor and Council of the Borough of Runnemede was held on the above date in the meeting room of the Borough Hall, 24 N. Black Horse Pike, Runnemede, NJ. The meeting was called to order at 5:00 P.M.

STATEMENT: The Mayor read the notice of this meeting pursuant to the "Open Public Meetings Act."

The VFW presented the flags. The pledge of allegiance was recited, Dana Macleod sang the national anthem and Pastor Engelhardt gave the invocation.

CERTIFICATES OF ELECTION: The Certificates of Election were read whereby Michael Root and Robert Farrell were elected to three year terms as members of council. At this time Michael Root was sworn into office by the Mayor of Gloucester Township, David Mayer and Robert Farrell was sworn into office by Gloucester City Councilman Daniel Spencer.

ROLL CALL: Present: Mayor Kalvaitis, Council Members: Kappatos, Moore, Passio, Root, Kelly & Farrell all were present.

NOMINATIONS FOR PRESIDENT OF COUNCIL: Mayor Kalvaitis requested nominations for President of Council. A motion was made by Passio seconded by Kelly that Nick Kappatos be President of Council for the year 2014. There appearing to be no other nominations, Mayor Kalvaitis closed the nominations and requested a roll call vote with the following results: Ayes: Kelly, Moore, Root, Farrell, Kelly & Passio; Nays: None. Abstentions: Kappatos. Mayor Kalvaitis declared Nick Kappatos President of Council for the year 2014.

Senator Norcross administered the oath to Nick Kappatos as President of Council.

Mayor Kalvaitis wished everyone present a Happy New Year and congratulated the new members of council. Council President Kappatos acknowledged the dignitaries present and gave all an opportunity to address those assembled.

At this time on the behalf of the JFK Democrat Club, Rose Butrica presented gifts to the newly elected officials.

The Mayor and each Council Member addressed the assembled audience and acknowledged their family and friends.

RESOLUTION #14-01

RESOLUTION CREATING THE COMMITTEES OF BOROUGH COUNCIL OF THE BOROUGH OF RUNNEMEDE FOR THE YEAR 2014

WHEREAS, it has been decided that it is in the best interest of the Borough of Runnemede that Borough Council shall have committees composed by Members of Borough Council for the proper and efficient administration of the affairs of Runnemede.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Runnemede, that the following named committees of the Borough Council are hereby established for the year 2014:

Finance & Administration:	Kappatos, Kelly & Root
Public Safety:	Kelly, Kappatos & Passio
Parks & Recreation:	Root, Moore & Farrell
Public Works:	Moore, Kappatos, Root
Engineering:	Farrell, Passio & Moore
Public Events:	Passio, Farrell & Kelly

REORGANIZATION-JANUARY 5, 2014

BE IT RESOLVED, that the members of said committees shall supervise and coordinate the Borough affairs within the spheres of the respective committees, as aforesaid, between meetings of the Mayor and Borough Council.

BE IT FURTHER RESOLVED, that the Mayor, a member of all committees, shall appoint the members of Borough Council to the respective committees, as aforesaid, and shall designate the Chairman of each committee.

BOROUGH OF RUNNEMEDE

A motion was made by Moore seconded by Root the resolution be adopted. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Moore, Kelly, Root, Farrell & Passio; Nays: None. Abstentions: None Mayor Kalvaitis declared the resolution adopted.

RESOLUTION #14-02

**A RESOLUTION AUTHORIZING AGREEMENTS FOR
PROFESSIONAL SERVICES,
FOR THE BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN,
STATE OF NEW JERSEY**

WHEREAS, there exists a need for a Borough Solicitor, a Borough Auditor, a Borough Prosecutor, and a Borough Public Defender, and funds are available and have been certified by the Local Finance Office and certification being attached to this resolution; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised;

WHEREAS, The Borough of Runnemede desires to award agreement for aforesaid professional services for the year 2014:

Position	Name	Duration	Not to Exceed
Solicitor	Leonard J. Wood, Jr., Esquire of Wade, Long, Wood & Kennedy, LLC	12 months	As Per Contract
Auditor	Michael Cesaro of Bowman & Co.	12 months	As Per Contract
Prosecutor	Andrew Viola, Esquire or in case of conflict, any other duly appointed municipal prosecutor.	12 months	As Per Contract
Public Defender	Michael Bonamassa, Esquire	12 months	As Per Contract
Bond Counsel	Philip A. Norcross, Esquire Parker McCay, PA	12 months	As Per Contract
Labor Counsel	Leonard J. Wood, Jr., Esquire of Wade, Long, Wood & Kennedy, LLC	12 months	As Per Contract
Special Labor Counsel	Louis Rosner, Esquire	12 months	As per Contract
Engineer	Steven Bach, Bach Associates, PC	3 Years	As per Contract

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Runnemede as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreements for Professional Services.

2. The aforesaid services are recognized as professional services under the laws of the State of New Jersey and accordingly are excluded from and may be awarded without competitive bidding requirements of the New Jersey Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a).

BE IF FURTHER RESOLVED that the Borough Clerk shall forthwith cause to be printed once, in a newspaper authorized by law to publish the Borough's legal advertisements.

REORGANIZATION-JANUARY 5, 2014

A motion was made by Kelly seconded by Passio the resolution be adopted. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Moore, Kelly, Root, Farrell & Passio; Nays: None. Abstentions: None Mayor Kalvaitis declared the resolution adopted.

RESOLUTION #14-03

RESOLUTION AUTHORIZING THE PURCHASE OF INSURANCE

WHEREAS, there exists the need for insurance coverage and consultant services for the Borough of Runnemede; and

WHEREAS, such insurance coverage and consultant services are excluded from the competitive bidding requirements of the New Jersey Public Contract Law pursuant to the express provisions of the NJSA 40:A 11-5 (1) (M); and

WHEREAS, funds are available for the payment of such contracts under the line item entitled Insurance "O" in the 2014 Budget of the Borough of Runnemede as certified by the Borough Treasurer; and

WHEREAS, the Borough desires to use the services of Conner Strong Companies, Inc., Insurance Broker, as consultant for the acquisition and servicing of said insurance and who will be compensated by said insurance company;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Runnemede that the Borough be and is hereby authorized to enter into and award the above mentioned contracts and utilize the services of the above mentioned insurance broker pursuant to the terms and conditions as set forth above and as may be further set forth in a written contract;

BE IT FURTHER RESOLVED that the appropriate Borough Officials be and are hereby authorized to enter into and execute all written agreements and other documents necessary to effectuate the above mentioned award;

BE IT FURTHER RESOLVED that a copy of the within resolution and the written contract shall be on file and made available for public inspection in the office of the Borough Clerk;

BE IT FURTHER RESOLVED that the Borough Clerk shall forthwith cause to be printed once, in a newspaper authorized by law to publish the Borough's legal advertisements, a brief notice stating the nature, duration, service and amount of the contracts are on file and available for public inspection in the office of the clerk of the Borough of Runnemede.

BOROUGH OF RUNNEMEDE

A motion was made by Passio seconded by Moore the resolution be adopted. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Moore, Kelly, Root, Farrell & Passio; Nays: None. Abstentions: None Mayor Kalvaitis declared the resolution adopted.

APPOINTMENTS:

Contract Compliance Officer:	Joyce Pinto
Municipal Housing Liaison:	Joyce Pinto
Planning Board Member Class IV (4 Year Term):	Richard Dickinson
Planning Board Member Class IV (4 Year Term):	Kandy Klehamer
Planning Board Member Class III (Member of Council):	Nick Kappatos
Alternate Planning Board Member #2 (One Year Term):	William Obert
Planning Board Member Class II (One Year Term):	John Gunn, Jr.
Police Matron:	Lisa Coxe

REORGANIZATION-JANUARY 5, 2014

Liaison to Senior Citizens (Member of Council):	Pat Passio
Municipal Coordinator on Aging:	Val Colasuonno
Clean Community Program Coordinator:	Pat Passio
Recycling Coordinator:	John Gunn
Storm Water Coordinator:	John Gunn
Municipal Alliance Coordinator:	Ginny Betteridge
Liaison to Board of Trustees of the Library:	Beverly Moore
Library Board of Trustees (5 year term):	Mary Abrams
Library Board of Trustees (Alternate) 1 yr term:	Kenneth Virtue
Bailiff:	Gregory J. Elkins
Veterans Affairs Committee:	James Kellogg William Sampolski William Moen
Special Police Officers:	Peter Dougherty, Class I Howard Brooks, Class II Michael Amato, Class II Matthew Woollen, Class II Samuel J. Ragonese III, Class II
Crossing Guards:	Thomas Bovera Gina Bowne Katherine Halwood Danielle Riddle Mary Idelson Doris Knause Benjamin Calcott John J. Kelly Karolyn McCann Loretta Nolan Anita Panichelli Eileen M. Grover

REORGANIZATION-JANUARY 5, 2014

Dennis Starts

Charlene Wagoner

Anna K. Williams

Nicole Baird

April Pippin

Ramona Sparano

Mary McClean

Part-Time EMT'S:

Thomas Buscio

Katherine Koff

Waddell Dockery

John Feret

Mark Harris

Kyle Lautenbacher

Mary McLean

Timothy Smith

Phillip Kormann

Lois Tadley

John Robert Wilson

Daniel Dobleman

Robert Fowler

Scott Kibler

Sean McGowan

Anthony Dolce

Robert Bove

Bernard Moore

Joseph L. Kelly

Ryan P. Fisher

Joseph Stagliano, Jr.

A motion was made by Passio seconded by Kelly the resolution be adopted. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Moore, Kelly, Root, Farrell & Passio; Nays: None. Abstentions: None Mayor Kalvaitis declared the resolution adopted.

REORGANIZATION-JANUARY 5, 2014

Superior Court Samuel Ragonese administered the oath of office to newly appointed Special Police Officer Samuel Ragonese, III.

RESOLUTION #14-04

**RESOLUTION ADOPTING DRUG/ALCOHOL ABUSE POLICY
FOR ALL EMPLOYEES REQUIRED TO HAVE A COMMERCIAL DRIVER'S
LICENSE, BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN,
STATE OF NEW JERSEY**

WHEREAS, the State of New Jersey has mandated that all employees of municipalities holding a commercial driver's license be tested for drug/alcohol use; and

WHEREAS, in order to comply with this directive, effective January 1, 2014, Borough officials have sought advice from various experts in the field; and

WHEREAS, Mayor and Council of the Borough of Runnemede, after reviewing the information gathered, have begun implementation of a plan by drawing up a policy statement; and

THEREFORE BE IT RESOLVED, That Mayor and Council do hereby adopt the attached policy which will act as guide to insure the safety of both our employees and residents.

BOROUGH OF RUNNEMEDE

A motion was made by Kappatos seconded by Kelly the resolution be adopted. The motion carried. Mayor Kalvaitis declared the resolution adopted.

RESOLUTION #14-05

2014 TEMPORARY BUDGET

(SEE ATTACHED COPY OF TEMPORARY BUDGET)

A motion was made by Kappatos seconded by Moore the resolution be adopted. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Moore, Kelly, Root, Farrell & Passio; Nays: None. Abstentions: None Mayor Kalvaitis declared the resolution adopted.

RESOLUTION #14-06

MEETINGS OF BOROUGH COUNCIL

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the regular monthly meetings of the Borough Council for the year 2014 shall be held on the First Tuesday of each month, unless otherwise advertised, and all meetings of the council shall be held in the Municipal Building, 24 N. Black Horse Pike, Runnemede, New Jersey, at 7:00 PM in the evening (prevailing local time), unless some other place shall be specifically designated by the Council for any particular meetings, and in such cases, such meeting shall be held at said place designated.

BOROUGH OF RUNNEMEDE

A motion was made by Kappatos seconded by Moore the resolution be adopted. The motion carried. Mayor Kalvaitis declared the resolution adopted.

RESOLUTION #13-07

RULES & PROCEDURE

REORGANIZATION-JANUARY 5, 2014

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the book on Parliamentary Procedure, entitled "Roberts on Rules and Orders" shall govern all meetings of this Council and that Good and Welfare shall be the last order of business taken up by Council at each regular meeting for the year 2014.

BOROUGH OF RUNNEMEDE

A motion was made by Kappatos seconded by Moore the resolution be adopted. The motion carried. Mayor Kalvaitis declared the resolution adopted.

RESOLUTION #14-08

(SEE ATTACHED COPY OF CASH MANAGEMENT PLAN)

A motion was made by Kappatos seconded by Moore the resolution be adopted. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Moore, Kelly, Root, Farrell & Passio; Nays: None. Abstentions: None Mayor Kalvaitis declared the resolution adopted.

RESOLUTION #14-09

RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES

BE IT RESOLVED by the Council of the Borough of Runnemede as follows:

Section 1. In accordance with N.J.S.A. 54:4-67, interest shall be charged for the non-payment of taxes beginning on the tenth calendar day following the date upon which the same became payable, at the rate of eight percent (8%) per annum on the first One Thousand Five Hundred Dollars (\$1,500.00) of the delinquency, and at the rate of eighteen percent (18%) per annum on any amount in excess of One Thousand Five Hundred Dollars (\$1,500.00), to be calculated from the date the tax was payable until the date of actual payment. In addition, a penalty of six percent (6%) shall be charged to a taxpayer with a delinquency in excess of Ten Thousand Dollars (\$10,000.00) who fails to pay the delinquency prior to the end of the calendar year. Delinquency shall mean the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years.

Section 2. In accordance with N.J.S.A. 54:5-61, if the amount of a tax sale certificate is more than Two Hundred Dollars (\$200.00), the holder of the certificate, upon redemption, is also entitled to receive an additional 2% of the amount of the certificate (redemption penalty). When the amount of the certificate is more than Five Thousand Dollars (\$5,000.00) but less than Ten Thousand Dollars (\$10,000.00), the holder of the certificate is entitled to receive an additional 4% of the amount of the certificate. If the amount of the certificate exceeds Ten Thousand Dollars (\$10,000.00), then the holder of the certificate is entitled to receive an additional 6% of the value of the certificate. Municipalities are entitled to the 2%, 4% or 6% redemption fees as well as outside lien holders.

BOROUGH OF RUNNEMEDE

A motion was made by Kappatos seconded by Moore the resolution be adopted. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Moore, Kelly, Root, Farrell & Passio; Nays: None. Abstentions: None Mayor Kalvaitis declared the resolution adopted.

RESOLUTION #14-10

BOROUGH OFFICIALS' BONDS

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the Borough Officials required to be bonded by the Borough of Runnemede shall be bonded by the Camden Burlington Joint Insurance Fund for the year 2014 under the blanket coverage it provides.

REORGANIZATION-JANUARY 5, 2014

BE IT FURTHER RESOLVED that the expense of furnishing the foregoing bonds is included in the premium paid by the Borough of Runnemeade.

BOROUGH OF RUNNEMEDE

A motion was made by Kappatos seconded by Moore the resolution be adopted. The motion carried. Mayor Kalvaitis declared the resolution adopted.

RESOLUTION #14-11

DESIGNATING THE LEGAL NEWSPAPER

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemeade that the Record Breeze, Retrospect and the Courier-Post be and are hereby designated as the legal newspapers for the Borough of Runnemeade for the year 2014

BOROUGH OF RUNNEMEDE

A motion was made by Kappatos seconded by Moore the resolution be adopted. The motion carried. Mayor Kalvaitis declared the resolution adopted.

RESOLUTION #14-12

**SIGNATURES FOR CHECKS ON MUNICIPAL COURT ACCOUNT
AND BAIL BOND ACCOUNT OF THE BOROUGH OF RUNNEMEDE**

WHEREAS, the Auditors, Bowman & Company have recommended the signatures on all the checks drawn on the Borough of Runnemeade Municipal Court Account and the Borough of Runnemeade Bail Bond Account be that of the Municipal Judge and the Court Administrator.

Namely:

Municipal Judge
Court Administrator

Nicholas Trabosh
Theresa McGuigan

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemeade, that on all checks drawn on the Borough of Runnemeade Municipal Court Account and Borough of Runnemeade Municipal Court Account and Borough of Runnemeade Bail Bond Account at Commerce Bank, Runnemeade, N.J. Branch, the signatures affixed thereto shall be that of the Municipal Judge, Nicholas Trabosh and the Court Administrator, Theresa McGuigan.

BOROUGH OF RUNNEMEDE

A motion was made by Kappatos seconded by Moore the resolution be adopted. The motion carried. Mayor Kalvaitis declared the resolution adopted.

RESOLUTION #14-13

MUNICIPAL IMPROVEMENT SEARCH CLERK

WHEREAS, Section C54:5-18.1 to 18.6 of the Revised Statutes of New Jersey provides for the appointment of the Borough Clerk or the Borough Engineer who shall issue certification as to liability of property within the Borough for assessments for municipal improvements; and

BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemeade, that the Borough Clerk is hereby appointed to make the certifications.

BOROUGH OF RUNNEMEDE

REORGANIZATION-JANUARY 5, 2014

A motion was made by Kappatos seconded by Moore the resolution be adopted. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Moore, Kelly, Root, Farrell & Passio; Nays: None. Abstentions: None Mayor Kalvaitis declared the resolution adopted.

RESOLUTION #14-14

RESOLUTION FULFILLING THE REQUIREMENT OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231 OF THE LAWS OF 1975, UPON REORGANIZATION

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975, requires adequate notice of all public meetings and specifies the manner to which the same shall be accomplished; and

WHEREAS, the said Act contains certain requirements pertaining to public bodies to fulfill its stated purpose of guaranteeing the public's right to know;

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Borough of Runnemede as follows:

1. Written notice of meetings shall be posted by the Clerk on the official bulletin board located in the Borough Clerks Office, 24 N. Black Horse Pike, Runnemede, New Jersey.

2. Written notice of meetings shall be given to the following two newspapers:

- (1) Retrospect
- (2) Courier-Post

3. Written notice of meetings shall be filed with the Clerk of the Municipality.

4. Within seven (7) days following the annual reorganization meeting, the Clerk shall post and there shall remain posted throughout the year on the bulletin board specified above and mail to the newspapers specified above and file with the clerk of the municipality, a schedule of the regular meetings of the Borough of Runnemede to be held during the succeeding year and in the event that such schedule is thereafter revised, such revision shall be posted, mailed and file in the manner described above. The schedule of meetings annexed hereto and made part hereof which designates the dates, times and places of such meetings shall satisfy the requirements of this subsection until revised; and

NOTICE IS HEREBY GIVEN by the Runnemede Borough Council that the following is a list of the caucus meetings of the Borough Council until the next re-organization meeting in January, 2015.

All such meetings to be held at 6:00 P.M. (unless otherwise indicated) at the Runnemede Borough Hall, 24 N. Black Horse Pike, Runnemede, New Jersey. Formal action may be taken at such meetings, on any and all business involving the Borough of Runnemede.

REGULAR MONTHLY WORK SESSIONS

January 28, 2014	July 22, 2014
February 25, 2014	August 26, 2014
March 25, 2014	September 23, 2014
April 22, 2014	October 28, 2014
May 27, 2014	November 25, 2014
June 24, 2014	

REORGANIZATION-JANUARY 5, 2014

NOTICE OF ANNUAL SCHEDULED MEETINGS

NOTICE IS HEREBY GIVEN by the Runnemede Borough Council that the following is a list of the regular meetings of the Borough Council until the next re-organization meeting in January, 2015.

February 4, 2014	August 5, 2014
March 4, 2014	September 2, 2014
April 1, 2014	October 7, 2014
May 6, 2014	November 5, 2014
June 4, 2014	December 2, 2014
July 1, 2014	December 30, 2014 (6 PM)

All such meetings to be held at 7:00 P.M. (unless otherwise indicated) at the Runnemede Borough Hall, 24 N. Black Horse Pike, Runnemede, New Jersey. Formal action may be taken at such meetings, on any and all business involving the Borough of Runnemede.

BOROUGH OF RUNNEMEDE

A motion was made by Kappatos seconded by Moore the resolution be adopted. The motion carried. Mayor Kalvaitis declared the resolution adopted.

RESOLUTION #14-15

**RESOLUTION APPOINTING FUND COMMISSIONER
AND ALTERNATE FOR THE CAMDEN COUNTY
MUNICIPAL JOINT INSURANCE FUND AND
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND,
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF
NEW JERSEY**

WHEREAS, pursuant to the requirements for participation in the Camden County Municipal Joint Insurance Fund and Excess Liability Joint Insurance Fund; a fund commissioner and an alternate must be appointed by each participating municipality; and

WHEREAS, said fund commissioner and alternate for the Borough of Runnemede, should be a resident of Runnemede and that said commissioner and alternate be familiar with the insurance coverage needs for the Borough; and

WHEREAS, said commissioner will be authorized to act, and in his/her absence the appointed alternate, in behalf of the Borough of Runnemede in the Camden County Municipal Joint Insurance Fund and Excess Liability Joint Insurance Fund, and shall report to Mayor and Council for advice and consent;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede that **Eleanor Kelly** be and is hereby appointed as the Borough's Fund Commissioner to the Camden County Municipal Joint Insurance Fund and Excess Liability Joint Insurance Fund, and

BE IT FURTHER RESOLVED that Nick Kappatos be and is hereby appointed as the alternate to the Fund Commissioner to act in her absence;

BE IT FURTHER RESOLVED that said commissioner and alternate is hereby authorized to act in behalf of the Borough with advice and consent of Mayor and Council, and that this appointment shall be for one year commencing January 1, 2014 through December 31, 2014.

BOROUGH OF RUNNEMEDE

REORGANIZATION-JANUARY 5, 2014

A motion was made by Kappatos, seconded by Moore the resolution be adopted. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Moore, Kelly, Root, Farrell & Passio; Nays: None. Abstentions: None Mayor Kalvaitis declared the resolution adopted.

RESOLUTION #14-16

RESOLUTION NAMING STATE CONTRACT VENDORS FOR 2014 BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, in the past, the Borough of Runnemede has availed itself of the right to purchase materials, supplies and equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury pursuant to N.J.S.A. 40A:11-12; and

WHEREAS, it is desirable from time-to-time to obtain materials, supplies and equipment under contracts for such materials, supplies, and equipment entered into on behalf of the State by the said Division without the necessity of advertising for bids, or in cases where no bids have been received; and

WHEREAS, it is contemplated that it will be necessary or desirable to obtain materials, supplies and equipment under such contracts entered into on behalf of the State of New Jersey by said Division during the year 2013; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Runnemede, County of Camden, State of New Jersey as follows:

1. That the purchases by the Borough of Runnemede through the several municipal departments shall be purchased under a contract or contracts for such materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury, in those cases where it is desirable and in the best interest of the Borough of Runnemede, and in those cases where bids have been sought by advertisement therefore and no bids are received.

2. That a copy of the Resolution be forwarded to the all department heads, of the Borough of Runnemede, Municipal Auditor, and any other party interested.

BOROUGH OF RUNNEMEDE

A motion was made by Kappatos seconded by Moore the resolution be adopted. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Moore, Root, Kelly, Farrell & Passio; Nays: None. Abstentions: None. Mayor Kalvaitis declared the resolution adopted.

RESOLUTION #14-17

RESOLUTION AUTHORIZING THE MUNICIPAL TAX COLLECTOR TO CANCEL PROPERTY TAX REFUNDS OR DELINQUENCIES FOR LESS THAN TEN DOLLARS (\$10.00), BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, N.J.S.A. 40A:5-17.1 allows the governing body of a municipality to authorize a municipal employee, chosen by the municipal governing body, to process, without further action on the part of the governing body, any property tax refund of less than Ten Dollars (\$10.00); and

WHEREAS, the acts allow the governing body to authorize a municipal employee chosen by the governing body to process, without further action on the part of the governing

REORGANIZATION-JANUARY 5, 2014

body, the cancellation of any property refund or delinquency of less than Ten Dollars (\$10.00); and

WHEREAS, the Mayor and Council find a need to adopt such a resolution to authorize such refunds and cancellations without approval by Mayor and Council at monthly meetings;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede, that the tax collector of the Borough of Runnemede, pursuant to applicable law, is hereby authorized to process any property tax refund of less than Ten Dollars (\$10.00) and or the cancellation of any property tax refund or delinquency of less than Ten Dollars (\$10.00) for the fiscal year 2014 without further approval of Mayor and Council.

BOROUGH OF RUNNEMEDE

A motion was made by Kappatos seconded by Moore the resolution be adopted. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Moore, Root, Kelly, Passio & Farrell; Nays: None. Abstentions: None. Mayor Kalvaitis declared the resolution adopted.

RESOLUTION #14-18

RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FOR THE SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFIT FUND, BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, pursuant to the requirements for participation in the Southern New Jersey Regional Employee Benefits Fund; a fund commissioner and an alternate must be appointed by each participating municipality; and

WHEREAS, said fund commissioner and alternate for the Borough of Runnemede, should be a resident of Runnemede and that said commissioner and alternate be familiar with the insurance coverage needs for the Borough; and

WHEREAS, said commissioner will be authorized to act, and in his/her absence the appointed alternate, in behalf of the Borough of Runnemede in the Southern New Jersey Regional Employee Benefits Fund, and shall report to Mayor and Council for advice and consent;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Runnemede that **Eleanor Kelly** be and is hereby appointed as the Borough's Fund Commissioner to the Southern New Jersey Regional Employee Benefits Fund, and

BE IT FURTHER RESOLVED that **Nick Kappatos** be and is hereby appointed as the alternate to the Fund Commissioner to act in her absence;

BE IT FURTHER RESOLVED that said commissioner and alternate is hereby authorized to act in behalf of the Borough with advice and consent of Mayor and Council, and that this appointment shall be for one year commencing January 1, 2014 through December 31, 2014.

BOROUGH OF RUNNEMEDE

A motion was made by Kappatos seconded by Moore the resolution be adopted. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Moore, Root, Kelly, Farrell & Passio; Nays: None. Abstentions: None. Mayor Kalvaitis declared the resolution adopted.

REORGANIZATION-JANUARY 5, 2014

RESOLUTION # 14-19

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT
BOROUGH OF RUNNEMEDE, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, pursuant to the requirements of the Camden County Municipal Joint Insurance Fund and Municipal Excess Liability Joint Insurance Fund each participating municipality must appoint a Risk Management Consultant to advise the participating municipality as to insurance coverage needs;

NOW THEREFORE BE IT RESOLVED by Mayor and Council of the Borough of Runnemede that Michael Avalone of Conner Strong & Buckelew be and is hereby appointed as Risk Management Consultant and that Richard E. Wright, Jr. be and is hereby appointed as an alternate Risk Management Consultant for the Borough of Runnemede, which appointment shall be for one year commencing January 1, 2014 through December 31, 2014.

BOROUGH OF RUNNEMEDE

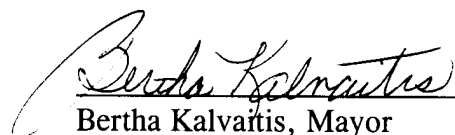
A motion was made by Kappatos seconded by Moore the resolution be adopted. The motion carried and Mayor Kalvaitis requested a roll call vote with the following results: Ayes: Kappatos, Moore, Root, Kelly, Farrell & Passio; Nays: None. Abstentions: None. Mayor Kalvaitis declared the resolution adopted.

GOOD & WELFARE:

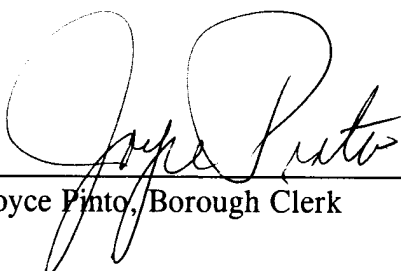
There appearing to be no one wishing to speak at this time a motion was made by Kappatos seconded by Moore the Good & Welfare portion be closed. The motion carried.

ADJOURNMENT: There appearing to be no other business to come before Mayor and Council at this time a motion was made by Kappatos seconded by Passio the meeting adjourn. The motion carried and Mayor Kalvaitis declared the meeting adjourned at 5:35 P.M.

Approved by:


Bertha Kalvaitis, Mayor

Attest:


Joyce Pinto, Borough Clerk

RESOLUTION NO. 14-05

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payment is to be made prior to the final adoption of the annual Municipal Budget, **Temporary Appropriations** shall be made for the purposes and amounts required in the manner and time therein provided; and

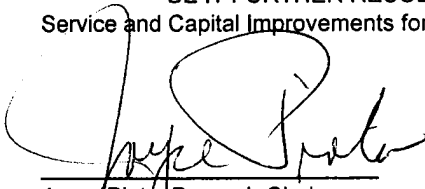
WHEREAS, the Temporary Appropriations shall be adopted within the first 30 days of the Municipality's fiscal year, and shall not exceed 26.25% of the prior year's adopted Budget, exclusive of appropriations made for Debt Service, Capital Improvements and Public Assistance; and

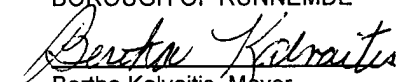
WHEREAS, the total amount appropriated in the 2013 Municipal Budget, as detailed above, was \$ 7,359,844.62

WHEREAS, 26.25% of the above amount is \$ 1,931,959.21

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council, that the following Temporary Appropriations be approved.

BE IT FURTHER RESOLVED, that an additional sum of \$60,000 be appropriated for Debt Service and Capital Improvements for a total Temporary Budget of \$ 1,991,959.21

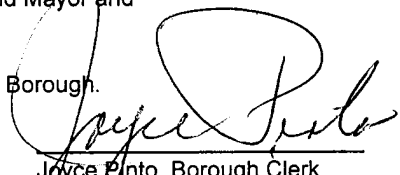

Joyce Pinto, Borough Clerk

BOROUGH OF RUNNEMDE

Bertha Kalvaitis, Mayor

HEREBY CERTIFY, that the foregoing resolution is a true copy of a resolution adopted by the Mayor and Council of the Borough of Runnemede, New Jersey at a meeting of said Mayor and Council held on the 5th day of January, 2014.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of this Borough.

DATED: 1/5/2014


Joyce Pinto, Borough Clerk

Adoption of Resolution

Name	Yes	No	Abstain	Absent
Kelly	✓			
Passio	✓			
Moore	✓			
Root	✓			
Farrell	✓			
Kappatos	✓			

GENERAL FUND
TEMPORARY BUDGET APPROPRIATIONS
Resolution 14-05

	<u>SW</u>	<u>OE</u>
GENERAL GOVERNMENT:		
Administration		
Salaries & Wages	\$25,000.00	
Other Expenses		21,695.72
Mayor & Council		
Salaries & Wages	10,000.00	
Other Expenses		2,000.00
Municipal Clerk		
Salaries & Wages	25,000.00	
Other Expenses		8,000.00
Financial Administration		
Salaries & Wages	35,000.00	
Other Expenses		10,000.00
Audit Services		
Other Expenses		20,000.00
Tax Collection		
Salaries & Wages	15,000.00	
Other Expenses		5,000.00
Tax Assessment		
Salaries & Wages	10,000.00	
Other Expenses		15,000.00
Legal Services		
Salaries & Wages	0.00	
Other Expenses		29,000.00
Engineering Services		
Salaries & Wages	0.00	
Other Expenses		10,000.00
LAND USE ADMINISTRATION:		
Planning Board		
Salaries & Wages	2,000.00	
Other Expenses		2,000.00
CODE ENFORCEMENT:		
Code Enforcement		
Salaries & Wages	10,000.00	
Other Expenses		1,000.00
INSURANCE:		
Liability Insurance		
Other Expenses		100,000.00
Worker Compensation		
Other Expenses		80,000.00
Employee Group Insurance		
Other Expenses		300,000.00
Unemployment Compensation		
Other Expenses		15,000.00

	<u>SW</u>	<u>OE</u>
PUBLIC SAFETY:		
Police Department		
Salaries & Wages	\$300,000.00	
Other Expenses		\$20,000.00
Fire Department		
Salaries & Wages	20,000.00	
Other Expenses		10,000.00
Fire Hydrant Service		
Other Expenses		25,000.00
Aid to Volunteer Fire Co.		
Other Expenses		20,500.00
Emergency Medical Technician		
Salaries & Wages	75,000.00	
Other Expenses		10,000.00
Municipal Prosecutor		
Other Expenses		4,000.00
PUBLIC WORKS:		
Road Department		
Salaries & Wages	20,000.00	
Other Expenses		20,000.00
Sanitation Department		
Salaries & Wages	60,000.00	
Other Expenses		50,000.00
Buildings & Grounds		
Salaries & Wages	0.00	
Other Expenses		15,000.00
Vehicle Maintenance		
Salaries & Wages	0.00	
Other Expenses		30,000.00
HEALTH & HUMAN SERVICES:		
Board of Health		
Salaries & Wages	1,000.00	
Other Expenses		500.00
PARKS & RECREATION:		
Maintenance of Free Public Library		
Local Library Aid		
Other Expenses		\$35,000.00
Recreation Department		
Salaries & Wages		
Other Expenses		2,500.00
OTHER COMMON OPERATING FUNCTIONS:		
Celebration of Public Events		
Other Expenses		2,500.00

	<u>SW</u>	<u>OE</u>	
UTILITY EXPENSES:			
Electricity		\$25,000.00	
Other Expenses			
Street Lighting		25,000.00	
Other Expenses			
Telephone		35,000.00	
Other Expenses			
Water		2,000.00	
Other Expenses			
Natural Gas		20,000.00	
Other Expenses			
Fuel Oil		0.00	
Other Expenses			
Sewer Treatment		1,000.00	
Other Expenses			
Gasoline		50,000.00	
Other Expenses			
SOLID WASTE DISPOSAL COSTS:			
Sanitary Landfill		72,000.00	
Other Expenses			
STATUTORY EXPENDITURES:			
Public Employee Retirement System		0.00	
Other Expenses			
Social Security & Medicare		35,000.00	
Other Expenses			
Disability		2,500.00	
Other Expenses			
Police & Fire Retirement System		0.00	
Other Expenses			
MUNICIPAL COURT FUNCTIONS:			
Municipal Court			
Salaries & Wages	25,000.00		
Other Expenses		4,000.00	
Public Defender			
Salaries & Wages		2,000.00	
Subtotal	<u>\$633,000.00</u>	<u>\$1,137,195.72</u>	<u>\$1,770,195.72</u>
CAPITAL IMPROVEMENTS:			
5% Downpayment		\$0.00	
Other Expenses			
DEBT SERVICE:			
Bond Principal		0.00	
Other Expenses			
Note Principal		0.00	
Other Expenses			
Interest on Bonds		25,000.00	
Other Expenses			
Interest on Notes		0.00	
Other Expenses			
RESERVE FOR UNCOLLECTED TAXES:			
Reserve for Uncollected Taxes		0.00	
Other Expenses			
TOTAL GENERAL FUND	<u>\$633,000.00</u>	<u>\$1,162,195.72</u>	<u>\$1,795,195.72</u>

**SEWER UTILITY FUND
TEMPORARY BUDGET APPROPRIATIONS**

	<u>SW</u>	<u>OE</u>	
GENERAL GOVERNMENT:			
Administration			
Salaries & Wages	15,000.00		
Other Expenses		20,000.00	
Operations			
Salaries & Wages	57,205.85		
Other Expenses		23,057.64	
Audit Services			
Other Expenses		4,500.00	
Engineering Services			
Other Expenses		1,000.00	
Legal Services			
Other Expenses		500.00	
INSURANCE:			
Liability Insurance			
Other Expenses		10,000.00	
Worker Compensation			
Other Expenses		10,000.00	
Employee Group Insurance			
Other Expenses		15,000.00	
STATUTORY EXPENDITURES:			
Social Security & Medicare			
Other Expenses		5,000.00	
Disability			
Other Expenses		500.00	
Subtotal	72,205.85	89,557.64	161,763.49
CAPITAL IMPROVEMENTS:			
5% Downpayment			
Other Expenses		0.00	
DEBT SERVICE:			
Bond Principal			
Other Expenses		10,000.00	
Interest on Bonds			
Other Expenses		25,000.00	
TOTAL SEWER UTILITY FUND	\$ 72,205.85	\$ 124,557.64	\$ 196,763.49
TOTAL 2014 TEMPORARY BUDGET	\$ 705,205.85	\$ 1,286,753.36	\$ 1,991,959.21